



**Proposed Development and Planning Services Committee
Agenda for Tuesday, June 11, 2024 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Committee:

Donald Skinner, Sr. – Chairman
Connie M. Melear – Vice Chair
Douglas R. Duncan, Jr. – Member

Staff:

Scott Johnson – County Manager
Matt Schlachter - Deputy County Manager
Paul Scarbary - Development Services Director
Scott Sterling – Planning Services Director

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| A. CALL TO ORDER | Chairman Skinner |
| B. INVOCATION | Chairman Skinner |
| C. PLEDGE OF ALLEGIANCE | Chairman Skinner |
| D. ROLL CALL / QUORUM | Chairman Skinner |
| E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING | Chairman Skinner |
| 1. (E1) May 14, 2024 | |
| F. APPROVAL OF THE AGENDA | Chairman Skinner |
| G. PRESENTATION | Chairman Skinner |

Anyone desiring to speak before the Committee on an agenda item is limited to five minutes and should stick to relevant information regarding (their) position and should avoid being repetitious. If a group wishes to speak, one person must be designated to speak for the group. All speakers must complete a speaker form. Please speak into the microphone and adjust as needed.

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| H. CONSENT AGENDA | Chairman Skinner |
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The Committee, upon a motion and second, shall vote on the items on the consent agenda collectively. A vote on the consent agenda shall constitute a vote on each and every item listed thereon. Upon a vote of a majority of the members of the Committee present and voting approving the consent agenda items, each and every item shall be presented as a consent agenda item at the next Board of Commissioners meeting.

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| I. DEBATE AGENDA | Chairman Skinner |
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The Chairman, after allowing sufficient time for debate and consideration, shall have the authority to call the question and when this is done, the question before the board shall be immediately voted upon.

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| 1. New Business | Chairman Skinner |
| a. Deputy County Manager | Matt Schlachter |
| 1. (I1a1) Professional Services Contract with Cheatham Fletcher Scott Architects+Designers, Inc for the Pollard House Renovation | |
| 2. (I1a2) Award BID#2024003-BID3000 and Contract to Shearer-Mutimer Construction, LLC for the Columbia County Coroner's Office Renovation and Addition | |
| 3. (I1a3) Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Special Inspections and Material Testing for The Coroner's Office Renovation and Addition | |
| b. Development Services | |

1. (I1b1) Alcoholic Beverage License, Natty BBQ Company LLC dba Smoke & Barrels
- c. Planning Services
 1. (I1c1) Easement Encroachment Agreement for Tax map 081 Parcel 648
 2. (I1c2) Easement Encroachment Agreement for 918 Rollo Domino Circle
- d. Other Committees

2. Items Added at the Meeting

J. LEGAL MATTERS

County Attorney Driver

K. STAFF REPORTS

Chairman Skinner

1. Planning Services

- a. (K1a) May 2024 Planning Department Work Load measurement monthly report
- b. (K1b) April 2024 Plan Review Work Load measurement monthly report

2. Development Services

- a. (K2a) May 2023/2024 Development Services Division Monthly Report
- b. (K2b) May 2024 Development Services Division Financial Report
- c. (K2c) Temporary Event Alcohol Permits

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

Chairman Skinner

M. EXECUTIVE SESSION

Chairman Skinner

[All portions of meetings held in executive session shall be held in accordance with the provisions of O.C.G.A. Section 50-14-1 through 50-14-4 to discuss exempt personnel matters, land acquisitions, pending or threatened lawsuits, and other matters as permitted by law.](#)

N. ADJOURNMENT

Chairman Skinner

The next scheduled Development and Planning Services Committee meeting is Tuesday, July 09, 2024 at 8:30 a.m. in the Auditorium of Building A at the Evans Government Center