



**Development and Planning Services Committee Meeting
Minutes for Tuesday, May 14, 2024 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the Meeting:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Alison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Stacey Gordon - Water Utility Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 9:15 a.m.

B. INVOCATION

The Invocation was held at the prior Committee Meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior Committee Meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) March 12, 2024

Vice Chairman Melear made a motion to approve the minutes of the March 12, 2024 Development and Planning Services Committee meeting. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

(F1) Addition of Item of I2a Intergovernmental Agreement with the City of Grovetown for Water
County Manager Johnson requested to add Item I2a Intergovernmental Agreement with the City of Grovetown for water. Chairman Skinner presented the agenda with the requested addition.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Variance to Section 42-45(c)(6) Flood Damage Prevention for Parcel 052101

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Variance to Section 42-45(c)(6) Flood Damage Prevention for parcel 052101.

(I1a2) 2024 Local Road Assistance Administration (LRA) Application with Georgia Department of Transportation

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the 2024 Local Road Assistance Administration Application with Georgia Department of Transportation.

(I1a3) Independent Contractor Agreement with PFA Engineering, Inc. for HVAC Upgrades at Patriots Park

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Independent Contractor Agreement with PFA Engineering, Inc. for HVAC upgrades at Patriots Park in the amount of \$20,000; 22450.32.010.

(I1a4) Primary Relocate Agreement with Georgia Power for the Racquet Center

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Primary Relocate Agreement with Georgia Power for the Racquet Center.

(I1a5) Primary Relocate Agreement with Georgia Power for the Justice Center Expansion

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Primary Relocate Agreement with Georgia Power for the Justice Center Expansion.

(I1b) Planning Services

(I1b1) Easement Encroachment Agreement for Tax Map 081C Parcel 092

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Easement Encroachment Agreement for Tax Map 081C092.

(I1b2) Easement Encroachment Agreement for Tax Map 030 Parcel 377

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Easement Encroachment Agreement for Tax Map 030377.

(I1b3) Ancillary Dwelling Variance for Tax Map 061 Parcel 001

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the ancillary dwelling variance for Tax Map 061001.

(I1c) Other Committees

(I2) Items Added at the Meeting

(I2a) Intergovernmental Agreement with the City of Grovetown for Potable Water

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Intergovernmental Agreement with the City of Grovetown for Potable Water.

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) March & April 2024 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the March & April 2024 Planning Department work load measurement monthly report.

(K1b) March 2024 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided as information the March 2024 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

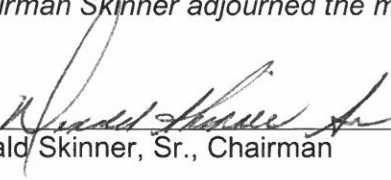
Development Services Director Scarbary provided as information the temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Skinner adjourned the meeting at 9:29 a.m.



Donald Skinner, Sr., Chairman



Patrice R. Crawley, County Clerk