



**Management and Internal Services Committee Meeting
Minutes for Tuesday, May 14, 2024 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Alison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Michael Blanchard - Technology Services
Stacey Gordon – Water Utility Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:30 a.m.

B. INVOCATION

Chairman Melear gave the invocation.

C. PLEDGE OF ALLEGIANCE

County Manager Johnson led the pledge to the American Flag.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) March 12, 2024

Member Duncan made a motion to approve the March 12, 2024 minutes of the Management and Internal Services Committee. Vice Chairman Skinner seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

County Manager Johnson requested to add an Executive Session Item to the Agenda. Chairman Melear presented the agenda with the requested addition.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) Juvenile Court Independent Contractor Agreements with Margaret Adams, Angela Chambers, Kathleen Conner, Jordan Hanson, Jennifer Hunter, Kelly Kitchens, Muki Patel, Joseph Pride and Sheila Wahman

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Juvenile Court Independent Contractor Agreements for Program Director Margaret Adams, Court Reporter Angela Chambers, Attorney Guardian Ad Litem Kathleen Conner, Indigent Defense Attorney Jordan Hanson, Coordinator Children in Need of Services Jennifer Hunter, Indigent Defense Attorney Kelly Kitchens, Prosecutor for Children in Need of Services Muki Patel, Attorney Guardian Ad Litem Joseph Pride and Attorney Guardian Ad Litem Sheila Wahman.

(I1a2) Contract Renewal Number One of with CorrectHealth Columbia, LLC. for Inmate Medical

Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract renewal number one with CorrectHealth Columbia, LLC. for inmate medical services.

(I1a3) Contract with Oasis Management Systems for Inmate Commissary Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract with Oasis Management Systems for inmate commissary services.

(I1a4) Tax Appeals Conflict Counsel Agreement with The Nelson Law Group

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Tax Appeals Conflict Counsel Agreement with The Nelson Law Group.

(I1a5) FY24 Service Agreement for Richmond County Medical Society Project Access, Inc.

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Fiscal Year 2024 Service Agreement for Richmond County Medical Society Project Access, Inc. in the amount of \$25,000; 1011001.533035.

(I1a6) FY24 Service Agreements with Junior Achievement Discovery Center and Family Y

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Fiscal Year 2024 Services Agreements with Junior Achievement Discovery Center and Family Y.

(I1a7) Reappointment of Dr. Patty McDonald to the Region Two Department of Behavioral Health and Developmental Disabilities Regional Advisory Council

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the reappointment of Dr. Patty McDonald to the Region Two Department of Behavioral Health and Development Disabilities Regional Advisory Council.

(I1a8) Contract Renewal Number 2 with Acrisure, LLC dba Head Capital Advisors for Employee Group Health Insurance Broker

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal Number 2 with Acrisure, LLC. dba Head Capital Advisors for employee group health insurance broker.

(I1a9) Contract Renewal Number 3 with Daffin and Company dba Express Employment Professionals for Temporary Workers & Payroll

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Contract Renewal Number 3 with Daffin and Company dba Express Employment Professionals for temporary workers & payroll.

(I1a10) Contract Renewal Number 2 with MedNow Urgent Care for Employee On-Site Clinic and Medical Services

Approved forwarding to the May 21, 2024 Board of Commissioners Debate Agenda Contract Renewal Number 2 with MedNow Urgent Care for employee on-site clinic and medical services.

(I1a11) United Concordia Dental Product Renewal Years 2025 and 2026

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the United Concordia Dental Product renewal.

(I1a12) Unum Accident Plan

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Unum Accident Plan.

(I1b) Deputy County Manager

(I1b1) Acceptance of the FY2023 Emergency Management Performance Grant Application

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the acceptance of Fiscal Year 2023 Emergency Management Performance Grant.

(I1b2) Contract Renewal 4 with Ceres Environmental Services, Inc. for Disaster Debris Management

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Ceres Environmental Services, Inc. for disaster debris management.

(I1b3) Contract Renewal 4 with Debris Tech, LLC. for Disaster Debris Monitoring

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Debris Tech, LLC. for disaster debris monitoring.

(I1b4) Resolution Number 24-22 Amending the Bylaws of the Local Emergency Planning Committee

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Resolution Number 24-22 amending the Bylaws of the Local Emergency Planning Committee.

(I1c) Internal Services

(I1c1) Contract Renewal 3 with Pollock Financial Services, Inc. for County-Wide Copier Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 3 with Pollock Financial Services, Inc. for county-wide copier services.

(I1c2) Contract Renewal 3 with Cintas Corporation for Uniform Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 3 with Cintas Corporation for uniform services.

(I1c3) Conga Novatus Contract Software Subscription Agreement

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda the Conga Novatus Contract Software Subscription Agreement in the amount of \$57,826.60; 1011005.533035.

(I1c4) Agreement with Classic Collision, Cushman Paint & Body, Headway Collision Center and Kendrick Paint and Body for Auto Collision Repair Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda agreements with Classic Collision, Cushman Paint & Body, Headway Collision, and Kendrick Paint & Body for auto collision repair services.

(I1d) Technology Services

(I1d1) Award and Contract with AiOS Group, Structured Media Solutions and Wired Communications for Cabling Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda awarding contracts with AiOS Group, Structured Media Solutions and Wired Communications for cabling services.

(I1d2) Contract Renewal 3 with NetPlanner Systems, Inc. for Genetec Video Management System Support

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 3 with NetPlanner Systems, Inc. for Genetec video management system support.

(I1d3) Contract Renewal 2 with A3 Communications for Genetec Video Management System Support

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 2 with A3 Communications for Genetec video management system support.

(I1d4) Contract Renewal 4 Agreement with Dell for Equipment and Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Dell for equipment and services.

(I1d5) Contract Renewal 4 with Layer 3 Communications for Managed Security Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Layer 3 Communications for managed security services.

(I1d6) Contract Renewal 2 with Highliter Cable Services, Inc. for Fiber Construction, Maintenance & Restoration Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 2 with Highliter Cable Services, Inc. for fiber construction, maintenance & restoration services.

(I1d7) Contract Renewal 2 with Mainline Information Systems for Data Center Equipment and Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 2

with Mainline Information Systems for data center equipment and services.

(I1d8) Contract Renewal 4 with Byron Fred Daniel dba Fred Daniel Mapping Services for Tax Parcel Layer Maintenance Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Byron Fred Daniel dba Fred Daniel Mapping Services for tax parcel layer maintenance services in the amount of \$50,000; GIS operating budget.

(I1d9) Contract Renewal 4 with Scanning America for Scanning Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Scanning America for scanning services.

(I1d10) Contract Renewal 4 with Woolpert Inc. for Cityworks-related Hardware and Software Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 4 with Woolpert Inc. for Cityworks related hardware and software services in the amount of \$50,000; GIS operating budget.

(I1d11) Contract Renewal 1 with Accedian Networks, Inc. for Equipment and Services

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda Contract Renewal 1 with Accedian Networks, Inc. for equipment and services.

(I1d12) Award Bid and Contract to Wired Communications as Cabling Vendor for the Justice Center Renovation

Approved forwarding to the May 21, 2024 Board of Commissioners Consent Agenda awarding the bid and contract to Wired Communications as cabling vendor for the Justice Center renovation in the amount of \$199,833.53; 22810.32.029

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2024 Personnel Savings

County Manager Johnson presented the Fiscal Year 2024 Personnel Savings.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST Update.

(K2c) Investment Report

Internal Services Director Reece presented the investment report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

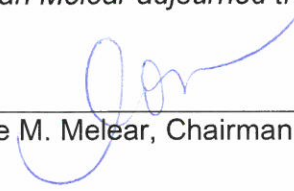
M. EXECUTIVE SESSION

(M1) Property A

Approved forwarding to the May 21, 2024 Board of Commissioners Executive Session Property A.

N. ADJOURNMENT

Chairman Melear adjourned the meeting at 9:11 a.m.



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk