



**Development and Planning Services Committee Meeting
Minutes for Tuesday, July 9, 2024 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Alison Couch
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
Michael Blanchard - Technology Services
Chief Jeremy Wallen – Fire Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 8:49 a.m.

B. INVOCATION

The Invocation was held at the previous meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the previous meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) June 11, 2024

Member Duncan made a motion to approve the minutes of the June 11, 2024 Development and Planning Services Committee meeting as presented. Vice Chairman Melear seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Award BID#2023027-BID3000 and Contract to McKnight Construction Company for the Construction of the New Building "A"

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda awarding the bid and contract to McKnight Construction Company for the construction of the new Building "A" in the amount of \$29,373,806; 24810.34.015.

(I1a2) Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Special Inspections and Material Testing for Building "A"

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda the Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for special inspections and material testing for the new Building "A" in the amount of \$74,884; 24810.34.015.

(I1a3) Professional Services Contract with Craig, Gaulden and Davis, Inc. for the PAC Support Facility

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda the Professional Services Contract with Craig, Gaulden and Davis, Inc. for the PAC support facility in the amount of \$500,000; 24180.34.010.

(I1b) Development Services

(I1b1) Resolution 24-39 Amending Bylaws for the County Construction Board

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda Resolution 24-39 Amending Bylaws for the County Construction Board.

(I1b2) Resolution 24-40 Amending the Fee Schedule for Building Standards

Approved forwarding to the July 16, 2024 Board of Commissioners Debate Agenda Resolution 24-40 Amending the Fee Schedule for Building Standards.

(I1c) Planning Services

(I1c1) Easement Encroachment Agreement for Tax Map 073C Parcel 311

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda an Easement Encroachment agreement for tax map 073C parcel 311.

(I1c2) Easement Encroachment Agreement for Tax Map 072M Parcel 367

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda an Easement Encroachment agreement for tax map 072M parcel 367.

(I1c3) Easement Encroachment Agreement for Tax Map 072C Parcel 236

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 072C parcel 236.

(I1c4) Ancillary Dwelling Variance for Tax Map 081A Parcel 007

Approved forwarding to the July 16, 2024 Board of Commissioners Consent Agenda the ancillary dwelling variance for tax map 081A parcel 007.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) June 2024 Planning Department Work Load measurement monthly report

Planning Director Sterling provided as information the June 2024 Planning Department Work Load measurement monthly report.

(K1b) May 2024 Plan Review Work Load measurement monthly report

Planning Director Sterling provided as information the May 2024 Plan Review Work Load measurement monthly report.

(K2) Development Services

(K2a) June 2023/2024 Development Services Division Monthly Report

Development Services Director Scarbary provided as information the June 2023/2024 Development Services Division monthly report.

(K2b) June 2024 Development Services Division Financial Report

Development Services Director Scarbary provided as information the June 2024 Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Skinner adjourned the meeting at 9:09 a.m.



Donald Skinner, Sr., Chairman



Patrice R. Crawley, County Clerk