



**Management and Internal Services Committee Meeting
Minutes for Tuesday, September 10, 2024 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael W. Carraway
Commissioner Alison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:43 AM.

B. INVOCATION

The Invocation was held at the previous committee meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the previous committee meeting.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) August 13, 2024

Vice Chairman Skinner made a motion to approve the minutes from the August 13, 2024 Management and Internal Services Committee meeting. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) December 2024 Committee Meetings

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda to move the December Community & Emergency Services and Public Works & Engineering Services Committees to December 10, 2024 after the Development and Planning Services Committee.

(I1a2) FY25 Service Agreement with FireK 5K, Inc.

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the FY25 Service agreement with FireK 5K, Inc.

(I1a3) National Service Dog Month Proclamation

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the

Proclamation recognizing September 2024 as National Service Dog Month.

(I1a4) Purchase of Refrigerated Trailer from Trailers by Dale Sale, Inc. for the Columbia County Coroner's Office

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the purchase of a refrigerated trailer from Trailers by Dale Sale, Inc. for the Columbia County Coroner's Office in the amount of \$69,150; 2302300.601076.23003.

(I1b) Internal Services

(I1b1) ACCG Safety Incentive Discount Program: 2025 Policy Year

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the ACCG Safety Incentive Discount Program for 2025.

(I1b2) Merchant Services Provider with Queensborough National Bank & Trust

Approved forwarding to the September 17, 2024 Board of Commissioners Debate Agenda the Queensborough National Bank & Trust proposal to provide merchant services for the Columbia County Board of Commissioners and authorizing the Director of Internal Services, Deputy Director of Internal Services or Finance Manager to sign department applications and agreements for First Data Merchant Services, LLC.

(I1b3) Application and Acceptance of the FY2025 Transportation Trust Fund Program with Georgia Department of Transportation

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the application and agreement with Georgia Department of Transportation for FY2025 Transportation Trust Fund Program Allocation in the amount of \$202,426 and authorization for the Chairman to sign the required documents.

(I1b4) Application and Acceptance of the FY2026 5311 Rural Transportation Program with Georgia Department of Transportation

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the application with Georgia Department of Transportation for the FY2026 Section 5311 Rural Transportation Program application and authorization for the Chairman to sign the required documents.

(I1b5) Public Transit Title VI Plan Update

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the Public Transit Title VI Plan Update.

(I1c) Technology Services

(I1c1) Cisco Enterprise Agreement and Payment Authorization for 2024-2025

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda payment of the Cisco Enterprise Agreement for 2024-2025 at a cost of \$153,112.61; 101.1005.533035.

(I1c2) Renewal of Agreement with CivicPlus, LLC for CivicClerk Software

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the renewal agreement with CivicPlus, LLC for CivicClerk Software in the amount of \$10,906.13; 101.1005.533035.

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2025 Personnel Savings

County Manager Johnson presented the Fiscal Year 2025 Personnel Savings for information purposes.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST Update.

(K2c) Investment Report

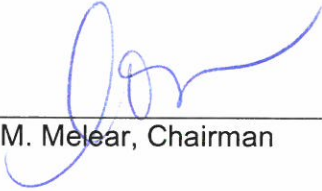
Internal Services Director Reece presented the Investment Report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Melear adjourned the meeting at 9:00 AM.



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk