



**Development and Planning Services Committee Meeting
Minutes for Tuesday, September 10, 2024 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael W. Carraway
Commissioner Alison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley
County Attorney Chris Driver

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Stacey Gordon - Water Utility Services
Michael Blanchard - Technology Services
Chief Jeremy Wallen – Fire Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 9:02 AM.

B. INVOCATION

The Invocation was held at the previous committee meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the previous committee meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) August 13, 2024

Vice Chairman Melear made a motion to approve the minutes from the August 13, 2024 Development and Planning Services Committee meeting. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Traffic Signal Installation and Associated Equipment Purchases for the Intersection of Furrys Ferry Rd and Blackstone Camp Rd

Approved forwarding to the September 17, 2024 Board of Commissioners Consent Agenda the installation of a traffic signal by internal forces at the intersection of Furrys Ferry Rd and Blackstone Camp Rd, to include the purchase of associated signal equipment and incidental expenses with a not-to-exceed budget of \$400,000; 91312.24.015.

(I1a2) Ordinance Number 24-02 Amending Chapter 46 Health and Sanitation, Article V Body Art Section 46-117 Client Files

Approved forwarding to the September 17, 2024 Board of Commissioners Debate Agenda the First Reading of Ordinance Number 24-02 Amending Chapter 46 Health and Sanitation, Article V Body Art Section 46-117 Client Files.

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) August 2024 Planning Department Work Load measurement monthly report

Planning Director Sterling provided as information the August 2024 Planning Department Work Load measurement monthly report.

(K1b) July 2024 Plan Review Work Load measurement monthly report

Planning Director Sterling provided as information the July 2024 Plan Review Work Load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Skinner adjourned the meeting at 9:07 AM.



Donald Skinner, Sr., Chairman



Patrice R. Crawley, County Clerk