



**Development and Planning Services Committee Meeting
Minutes for Tuesday, January 14, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley
County Attorney Chris Driver

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Michael Blanchard - Technology Services
County Staff

James E. Allen, III, Chairman was not present.

Members of the Media and Public

A. CALL TO ORDER

Vice Chair Melear called the meeting to order at 8:42 a.m.

B. INVOCATION

The invocation was held at the previous meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the previous meeting.

D. ROLL CALL / QUORUM

Vice Chair Melear declared a quorum with two members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) December 10, 2024

Member Duncan made a motion to approve the minutes of the December 10, 2024 Development and Planning Services Committee meeting as presented. Vice Chair Melear seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

(F1) The addition of Item I2a the appointment of Rick Toole to the Development Authority Board
County Manager Johnson requested to add Item I2a. Vice Chair Melear presented the agenda with the requested addition.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Independent Contractor Agreement with Evans Underground Boring and Utility, LLC for Storm Drainage Rehabilitation on Hardy McManus Rd

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda an Independent Contractor Agreement with Evans Underground Boring and Utility, LLC. for storm drainage rehabilitation on Hardy McManus Road in the amount of \$65,520; 5215200.601100.

(I1a2) Change Order #001 with Goldmech Inc., for the HVAC Upgrades at Fleet Services

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda Change Order

#001 with Goldmech Inc. for the HVAC upgrades at Fleet Services with a deduction of \$90,000 and additional 224 days to the contract time.

(I1a3) Award BID#2024028-BID3000 and Contract to R.D. Brown Contractors, Inc. for Patriots Park Gym Renovations

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda the bid and contract with R.D. Brown Contractors, Inc. for Patriots Park Gym Renovations in the amount of \$1,498,900; 22450.32.015.

(I1b) Development Services

(I1b1) Ordinance Number 25-01 Amending Chapter 82 Traffic & Vehicles, Article III Parking, Division 4 Trailers, Recreational Vehicles, Inoperative Vehicles & Large Vehicles

Approved forwarding to the January 21, 2025 Board of Commissioners Debate Agenda Ordinance Number 25-01 Amending Chapter 82, Article III, Division 4 of the Official Code of Columbia County.

(I1c) Planning Services

(I1c1) Easement Encroachment Agreement for Tax Map 074H Parcel 456

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 074H parcel 456.

(I1c2) Easement Encroachment Agreement for Tax Map 051 Parcel 1526

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 051 parcel 1526.

(I1c3) Easement Encroachment Agreement Tax Map 066 Parcel 036D

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda an Easement Encroachment Agreement tax map 066 parcel 036D.

(I1d) Other Committees

(I2) Items Added at the Meeting

(I2a) The Appointment of Rick Toole to the Development Authority Board

Approved forwarding to the January 21, 2025 Board of Commissioners Consent Agenda the appointment of Rick Toole to the Development Authority Board with the term ending December 31, 2025.

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) December 2024 Planning Department Work Load measurement monthly report

Planning Services Director Sterling presented the December 2024 Planning Department work load measurement monthly report.

(K1b) November 2024 Plan Review Work Load measurement monthly report

Planning Services Director Sterling presented the November 2024 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

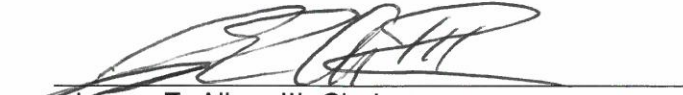
Development Services Director Scarbary provided as information the temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

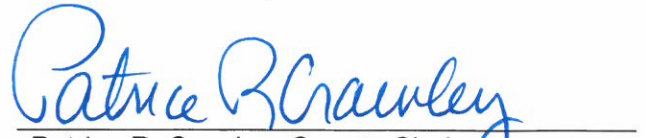
M. EXECUTIVE SESSION

N. ADJOURNMENT

Vice Chair Melear adjourned the meeting at 8:53 a.m.



James E. Allen, III, Chairman



Patrice R. Crawley, County Clerk