



**Development and Planning Services Committee Meeting
Minutes for Tuesday, May 13, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

James E. Allen, III, Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Alison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley
County Attorney Chris Driver

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Allen called the meeting to order at 9:34 a.m.

B. INVOCATION

The invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chairman Allen called the meeting to order at 9:34 a.m.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) March 11, 2025

Vice Chair Melear made a motion to approve the March 11, 2025 Development and Planning Services Committee minutes. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Allen presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) 2025 Local Road Assistance (LRA) Application with Georgia Department of Transportation

Approved forwarding to the May 20, 2025 Board of Commissioners Consent Agenda the 2025 Local Road Assistance application with Georgia Department of Transportation.

(I1b) Development Services

(I1b1) Proclamation recognizing May as Building Safety Month

Approved forwarding to the May 20, 2025 Board of Commissioners Consent Agenda the Proclamation recognizing May as Building Safety month.

(I1b2) Alcoholic Beverage License, Gregory M Parker Inc dba Parker's #132

Approved forwarding to June 03, 2025 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Gregory M. Parker, Inc. dba Parker's #132.

(I1c) Planning Services

(I1c1) Easement Encroachment Agreement for Tax Map 071G Parcel 418

Approve forwarding to the May 20, 2025 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 071G parcel 418.

(I1c2) Easement Encroachment Agreement for Tax Map 076 Parcel 129

Approve forwarding to the May 20, 2025 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 076 parcel 129.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) April 2025 Planning Department Work Load measurement monthly report

Planning Services Director Sterling presented the April 2025 Planning Department work load measurement monthly report.

(K1b) March 2025 Plan Review Work Load measurement monthly report

Planning Services Director Sterling presented the March 2025 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary presented the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary presented the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

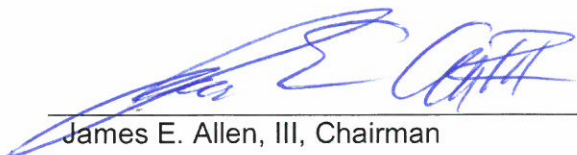
Development Services Director Scarbary presented the temporary event alcohol permits report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Allen adjourned the meeting at 9:42 a.m.


James E. Allen, III, Chairman


Patrice R. Crawley, County Clerk