



**Management and Internal Services Committee Meeting
Minutes for Tuesday, June 10, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
James E. Allen, III, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Alison Couch
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Financial Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chair Melear called the meeting to order at 8:44 a.m.

B. INVOCATION

The invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chair Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) May 13, 2025 and (E2) May 13, 2025 Executive Session

Member Duncan made a motion to approve the May 13, 2025 Management and Internal Services Committee and the Executive Session minutes. Vice Chair Allen seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chair Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) FY25 Service Agreement for Richmond County Medical Society Project Access, Inc.

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the Fiscal Year 25 Service Agreement with Richmond County Medical Society Project Access, Inc. in the amount of \$25,000; 1011001.533035.

(I1a2) Tax Appeals Conflict Counsel Agreement with The Nelson Law Group

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the Tax Appeal Conflict Counsel Agreement with the Nelson Law Group.

(I1a3) Extension of the State Properties Commission Agreement for the Department of Community Supervision

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the extension of the State Properties Commission Agreement for the Department of Community Supervision.

(I1a4) Extension of the State Properties Commission Agreement for the Department of Driver Services

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the extension of the State Properties Commission Agreement for the Department of Driver Services.

(I1a5) Contract with Guardian Mortuary Transport, Inc. for Coroner Transport Services

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the contract with Guardian Mortuary Transport, Inc. for coroner transport services.

(I1a6) FY26 Criminal Justice Coordinating Council Accountability Courts Grant

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the acceptance of the Fiscal Year 26 Criminal Justice Coordinating Council Accountability Courts grant and authorization for the Chairman to execute the necessary documents.

(I1a7) Estimated Roll-Back Rate for Notice of Assessment

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the estimated rollback rate of 4.360 for the maintenance and operations portion of the millage rate.

(I1b) Internal Services

(I1b1) FY 2025/2026 ACCG Property and Liability Insurance Renewal

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the approval of the FY2026 ACCG-IRMA Renewal Contribution Worksheet for the 2025/2026 property and liability coverage period in the amount of \$1,014,533; 6116100.533130.

(I1c) Technology Services

(I1c1) Microsoft Enterprise Payment Authorization 2025-2026

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the Microsoft Enterprise payment authorization 2025-2026 in the amount of \$376,954.52; 1011005.533035.

(I1c2) Tax Parcel Layer Maintenance Services Agreement with Fred Daniel Mapping Services

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the Tax Parcel Layer Maintenance Services Agreement with Fred Daniel Mapping Services in the amount of \$50,000; 6516500.533035.

(I1c3) Masters Service Agreement with South Carolina Telecommunications Group Holdings, LLC.(Segra) for Connectivity Services

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda Master Service Agreement with South Carolina Telecommunications Group Holding, LLC for connectivity services in the amount \$33,600; 5515530.533135.

(I1c4) Authorization Payment to Tyler Munis for the months of April through June 2025

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the authorization payment to Tyler Munis for the months of April through June 2025 in the amount of \$149,195.70; 1011005.533035.

(I1c5) Authorization of 2025-2026 Tyler Munis Payment

Approved forwarding to the June 17, 2025 Board of Commissioners Consent Agenda the authorization payment to Tyler Munis for FY2026 in the amount of \$596,782.78; 1011005.533035.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Internal Services

(K1a) Year to Date Budget Report

Internal Services Director Reece presented the year-to-date budget report.

(K1b) SPLOST Update

Internal Services Director Reece presented the SPLOST Update.

(K1c) Investment Report

Internal Services Director Reece presented the Investment Report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chair Melear adjourned the meeting at 9:10 a.m.

Connie M. Melear, Chairman

Patrice R. Crawley, County Clerk