



**Development and Planning Services Committee
Agenda for Tuesday, July 8, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Committee:

James E. Allen, III – Chairman
Connie M. Melear – Vice Chair
Douglas R. Duncan, Jr. – Member

Staff:

Scott Johnson – County Manager
Glenn Kennedy – Deputy County Manager
Matt Schlachter - Deputy County Manager
Paul Scarbary - Development Services Director
Scott Sterling – Planning Services Director

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| A. CALL TO ORDER | Chairman Allen |
| B. INVOCATION | Chairman Allen |
| C. PLEDGE OF ALLEGIANCE | Chairman Allen |
| D. ROLL CALL / QUORUM | Chairman Allen |
| E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING | Chairman Allen |

1. (E1) June 10, 2025

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| F. APPROVAL OF THE AGENDA | Chairman Allen |
| 1. Addition of Item I2a | |

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| G. PRESENTATION | Chairman Allen |
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Anyone desiring to speak before the Committee on an agenda item is limited to five minutes and should stick to relevant information regarding (their) position and should avoid being repetitious. If a group wishes to speak, one person must be designated to speak for the group. All speakers must complete a speaker form. Please speak into the microphone and adjust as needed.

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| H. CONSENT AGENDA | Chairman Allen |
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The Committee, upon a motion and second, shall vote on the items on the consent agenda collectively. A vote on the consent agenda shall constitute a vote on each and every item listed thereon. Upon a vote of a majority of the members of the Committee present and voting approving the consent agenda items, each and every item shall be presented as a consent agenda item at the next Board of Commissioners meeting.

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| I. DEBATE AGENDA | Chairman Allen |
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The Chairman, after allowing sufficient time for debate and consideration, shall have the authority to call the question and when this is done, the question before the board shall be immediately voted upon.

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| 1. New Business | Chairman Allen |
| a. Deputy County Manager | Matt Schlachter |
| 1. (I1a1) Ordinance Number 25-06 Amending Chapter 34, Environment, Article I, Grading, Section 34-1 Major Site Grading | |
| b. Development Services | |
| 1. (I1b1) Agency User Agreement Renewal with Georgia Crime Information Center | |
| 2. (I1b2) Memorandum of Understanding with Sheriff's Office for Fingerprint Processing | |
| 3. (I1b3) Resolution 25-21 Adopting the Fee Schedule for Alcoholic Beverage Licenses | |

4. (I1b4) Ordinance 25-05 Amending Chapter 78, Taxes, Article V, Occupational Tax and Licenses, Section 149 When Tax Due and Payable

- c. Planning Services

1. (I1c1) Easement Encroachment Agreement Tax Map 075 Parcel 200.
2. (I1c2) Easement Encroachment Agreement Tax Map 065 Parcel 344
3. (I1c3) Resolution 25-22-Planning Services Fee Schedule Revision

- d. Other Committees

2. Items Added at the Meeting

- a. (I2a) Amendment #4 to Contract# 2020-1743 with Ceres Environmental Services Inc. for Emergency Watershed Protection Program (EWPP) Services

J. LEGAL MATTERS

County Attorney Driver

K. STAFF REPORTS

Chairman Allen

1. Planning Services

- a. (K1a) June 2025 Planning Department Work Load measurement monthly report
- b. (K1b) May 2025 Plan Review Work Load measurement monthly report

2. Development Services

- a. (K2a) Development Services Division Monthly Report
- b. (K2b) Development Services Division Financial Report
- c. (K2c) Temporary Event Alcohol Permits

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

Chairman Allen

M. EXECUTIVE SESSION

Chairman Allen

[All portions of meetings held in executive session shall be held in accordance with the provisions of O.C.G.A. Section 50-14-1 through 50-14-4 to discuss exempt personnel matters, land acquisitions, pending or threatened lawsuits, and other matters as permitted by law.](#)

N. ADJOURNMENT

Chairman Allen

The next scheduled Development and Planning Services Committee meeting is Tuesday, August 12, 2025 at 8:30 a.m. in the Auditorium of Building A at the Evans Government Center