



**Development and Planning Services Committee Meeting
Minutes for Tuesday, August 12, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

James E. Allen, III, Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Alison Couch
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley
County Attorney Chris Driver

Division Directors:

Leanne Reece - Financial Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Michael Blanchard - Technology Services
Chief Jeremy Wallen – Fire Services
Steven Prather – Facility Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chair Allen called the meeting to order at 9:00 a.m.

B. INVOCATION

The invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chair Allen declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) July 08, 2025

Vice Chair Melear made a motion to approve July 08, 2025 minutes of the Development and Planning Services Committee. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chair Allen presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Purchase from Wade Ford 16 Pursuit Explorers for the Sheriff's Office

Approved forwarding to the August 19, 2025 Board of Commissioners Consent Agenda purchase from Wade Ford 16 pursuit Explorers for the Sheriff's Office in the amount of \$813,920.

(I1b) Development Services

(I1b1) Alcoholic Beverage License MSM 100 LLC dba Applying Liquor & Wine

Approved forwarding to the August 19, 2025 Board of Commissioners Debate Agenda the Alcoholic Beverage License MSM 100 LLC dba Applying Liquor & Wine.

(I1b2) Alcoholic Beverage License Ironwood West LLC dba Ironwood Tavern

Approved forwarding to the August 19, 2025 Board of Commissioners Consent Agenda Alcoholic Beverage License for Ironwood West LLC dba Ironwood Tavern.

(I1b3) Alcoholic Beverage License Vault 221 LLC

Approved forwarding to the September 02, 2025 Board of Commissioners Debate Agenda the Alcoholic Beverage License for Vault 221, LLC.

(I1c) Planning Services

(I1c1) Conditional License, Encroachment and Maintenance Agreement with Pinnacle Bank for Landscape on Tax map 072 Parcel 231P

Approved forwarding to the August 19, 2025 Board of Commissioners Debate Agenda a Conditional License, Encroachment and Maintenance Agreement with Pinnacle Bank for Landscape on Tax Map 072 Parcel 213P.

(I1c2) The Purchase of a Replacement Baler from Becker Complete Compactor for the William Few Recycling Center

Approved forwarding to the August 19, 2025 Board of Commissioners Consent Agenda the purchase of a replacement baler from Becker Complete Compactor for the William Few Recycling Center for the amount of \$137,677.50; 3503550.601081.

(I1d) Other Committees

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) July 2025 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the July 2025 Planning Department work load measurement monthly report.

(K1b) June 2025 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided as information the July 2025 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the Temporary Event Alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chair Allen adjourned the meeting at 9:09 a.m.



Alison G. Couch, Chairman



Patrice R. Crawley, County Clerk