



**Management and Internal Services Committee Meeting
Minutes for Tuesday, September 9, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Alison G. Couch, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Financial Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
Steven Prather – Facility Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chair Melear called the meeting to order at 8:55 a.m.

B. INVOCATION

The invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chair Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) August 12, 2025

Member Duncan made the motion to approve the August 12, 2025 minutes of the Management and Internal Services Committee. Vice Chair Couch seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chair Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) Employee Medical Premium Rates, Spousal Surcharge, Weight Loss Medications

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the Gold Plan Single \$51.11, Employee plus one \$104.90, Employee plus two \$162.35, Family \$197.44, Silver Plan Single \$36.86, Employee plus one \$75.66, Employee plus two \$116.79, Family \$154.05, removal of the weight loss medication and \$50 surcharge per paycheck if your spouse is employed & has access to employer sponsored medical insurance.

(I1a2) United Healthcare Employee Medical Insurance Renewal for Year 2026

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda United Healthcare employee medical insurance renewal for the year 2026.

(I1a3) Contract with Employee Services, Inc. for Employee Assistance Program

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda Contract with Employee Services, Inc. for Employee Assistance Program.

(I1a4) November 11, 2025 Committee Meetings

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda canceling the Management & Internal Services Committee and Development & Planning Services Committee meetings scheduled for November 11, 2025.

(I1a5) December 2025 Committee Meetings

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the holding of all December 2025 Board of Commissioners Committee meetings on Tuesday, December 09, 2025.

(I1a6) Purchase of Building A Furniture

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the purchase of Building A furniture from State Contract and Cooperative Agreements in the amount of \$2,093,304.98; 24810.34.015.

(I1b) Deputy County Manager

(I1b1) GDOT FY 2027 5311 Rural Transportation Program Application

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the Georgia Department of Transportation Fiscal Year 2027 Section 5311 Rural Transportation Program application and acceptance.

(I1c) Technology Services

(I1c1) Cisco Smartnet Renewal Payment Authorization 2025-2026

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda payment authorization for the Cisco Smartnet in the amount of \$255,216.40; 1011005.533035.

(I1c2) Cisco Enterprise Agreement Payment Authorization 2025-2026

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the payment authorization for the Cisco Enterprise in the amount of \$153,112.61; 1011005.533035.

(I1c3) Approval of Non-Disclosure Agreement (NDA) Relating to the use of Columbia County Data Network and Security Practices

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda of the template for a Non-Disclosure Agreement relating to the use of Columbia County data network and security practices.

(I1c4) Cityworks Annual Maintenance Authorization of Payment 2025-2026

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda payment authorization for Cityworks annual maintenance in the amount of \$113,859.90; 6516500.533035.

(I1d) Facility Services

(I1d1) Independent Contractor Agreement with WSP USA Inc. for the Performing Arts Center Support Facility for Special Inspections and Material Testing Services

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda an Independent Contractor Agreement with WSP USA Inc. for the Performing Arts Center Support Facility for special inspection and material testing services in the amount of \$56,850; 24180.34.090.

(I1e) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Financial Services

(K1a) Year to Date Budget Report

Financial Services Director Reece presented the year to date budget report.

(K1b) SPLOST Update

Financial Services Director Reece presented the SPLOST Update.

(K1c) Investment Report

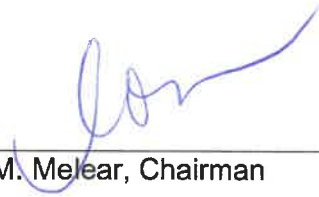
Financial Services Director Reece presented the Investment Report.

L. COMMISSIONERS' AND PUBLIC COMMENTS

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chair Melear adjourned the meeting at 9:22 a.m.



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk