



**Development and Planning Services Committee Meeting
Minutes for Tuesday, September 9, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Alison G. Couch, Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley
County Attorney Chris Driver

Division Directors:

Leanne Reece - Financial Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Michael Blanchard - Technology Services
Chief Jeremy Wallen – Fire Services
Steven Prather – Facility Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chair Couch called the meeting to order at 9:26 a.m.

B. INVOCATION

The invocation was held at a previous meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at a previous meeting.

D. ROLL CALL / QUORUM

Chair Couch declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) August 12, 2025

Vice Chair Melear made a motion to approve the minutes of the August 12, 2025 Development and Planning Services Committee meeting as presented. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chair Couch presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Purchase of County Vehicles

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the purchase of two Silverado 1500 2wd for \$86,821.50, one Chevrolet Tahoe for \$54,628, one Chevrolet 15 Passenger Van for \$50,666.95, 14 Silverado 1500 4wd for \$654,300.50, one Silverado 3500 Services Body for \$72,000, one Ford Maverick for \$30,549.85, one Chevrolet Equinox for \$29,497.05, one Silverado 2500 for \$60,058.65, one Silverado 2500 Service Body for \$73,054.75 from Alan Jay and one patch truck for \$256,243.65 from Doggett Freightliner.

(I1b) Development Services

(I1b1) Alcoholic Beverage License Legacy Ties LLC dba Eggs Up Grill

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Legacy Ties LLC dba Eggs Up Grill.

(I1c) Planning Services

(I1c1) Easement Encroachment Agreement for Tax Map 067 Parcel 2379

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda an Easement Encroachment agreement for tax map 0672379.

(I1c2) Conditional License, Encroachment and Maintenance Agreement for the License Area of Whimbrel Court Right of Way

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda the Conditional License, Encroachment and Maintenance Agreement for the license area of Whimbrel Court right of way.

(I1c3) Easement Encroachment Agreement for 510 Pineview Court

Approved forwarding to the September 16, 2025 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 082K097.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) August 2025 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the August 2025 Planning Department work load measurement monthly report.

(K1b) July 2025 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided the July 2025 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary presented the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary presented the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary presented the Temporary Event Alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chair Couch adjourned the meeting at 9:34 a.m.



Alison G. Couch, Chairman



Patrice R. Crawley, County Clerk