



**Management and Internal Services Committee Meeting
Minutes for Tuesday, October 14, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Alison G. Couch, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Steven Prather – Facility Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chair Melear called the meeting to order at 8:30 a.m.

B. INVOCATION

Chair Melear gave the invocation.

C. PLEDGE OF ALLEGIANCE

County Manager Johnson led the pledge to the American Flag.

D. ROLL CALL / QUORUM

Chair Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) September 09, 2025

Vice Chair Couch made a motion to approve the September 09, 2025 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

County Manager Johnson requested to move the presentations to the October 28th Public Works and Engineering Services Committee meeting. Chair Melear presented the agenda with the requested change.

G. PRESENTATION

(G1) Recognition of Fleet Services receiving the Blue Seal of Excellence - Moved to another meeting

(G2) Recognition of the Procurement Department receiving the 2025 Achievement of Excellence in Procurement Award- moved to another meeting

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) FY26 Service Agreement with CSRA Alliance for Fort Gordon

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda Fiscal Year 26 Service Agreement with CSRA Alliance for Fort Gordon.

(I1a2) Service Agreements with Safe Homes of Augusta and the Hattie Mae and Deborah Marshall Scholarship Foundation

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda the Service Agreements with Safe Homes of Augusta and the Hattie Mae and Deborah Marshall Scholarship Foundation.

(I1a3) Resolution Number 25-32 Appoint the Initial Members of the Columbia County Library System

*Karin Parham stated her concerns about the initial appointments to the Library System.
Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda Resolution Number 25-32 the appointment of the initial members of the Columbia County Library System.*

(I1a4) Resolution Number 25-33 Establishing the Columbia County Library Fees Fund

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda Resolution Number 25-33 establishing the Columbia County Library Fees fund.

(I1b) Financial Services

(I1b1) Purchase of Moving Light Fixtures from Quest Productions, LLC. for the Performing Arts Center

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda the purchase of moving light fixtures from Quest Productions, LLC. for the Performing Arts Center in the amount of \$62,400; 5815810.522100.

(I1b2) Fiscal Year 24/25 Required Budget Adjustment for Audit

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda Fiscal Year 24/25 budget adjustments as presented.

(I1b3) 2025 ACCG – Group Self-Insurance Workers' Compensation Fund Employee Safety Grant Award

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda the acceptance of the ACCG-Group Self-Insurance Workers' Compensation Fund employee safety grant in the amount of \$8,500; 2250301.433019.10077.

(I1c) Facility Services

(I1c1) Independent Services Contract with Electrical Design Consultants, Inc. for the Columbia County Exhibition Center and Fire Station 16

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda an Independent Services Contract with Electrical Design Consultants, Inc. for the Columbia County Exhibition Center and Fire Station 16 in the amount of \$33,500; 3503550.601090.35527.

(I1c2) Independent Contract with Penn Roofing for the Reroofing of Evans Library

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda an Independent Contract with Penn Roofing for the reroofing of Evans Library in the amount of \$141,500; 2100.31.214.

(I1c3) Change Order #8 for the Columbia County Tennis Court Renovations Project

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda change order number eight for the Columbia County tennis court renovations project in the amount of \$77,075; 22140.32.015.221.

(I1c4) Rejection of the Bid #2025032-BID3289 for the Columbia County Evans Library HVAC Renovations

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda the rejection of the bid for the Columbia County Evans Library HVAC renovations.

(I1c5) Easement with Georgia Power for the Pollard House

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda the easement with Georgia Power for the Pollard House.

(I1c6) Change Order 001 for the Patriots Park Gym Improvement Project

Approved forwarding to the October 21, 2025 Board of Commissioners Consent Agenda change order

number 1 for the Patriots Park gym improvement project in the amount of \$140,888.43; 22450.32.015.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Financial Services

(K1a) Year to Date Budget Report

Deputy County Manager Kennedy presented the year to date budget report.

(K1b) SPLOST Update

Deputy County Manager Kennedy presented the SPLOST update.

(K1c) Investment Report

Deputy County Manager Kennedy presented the investment report.

L. COMMISSIONERS' AND PUBLIC COMMENTS

Chair Melear mentioned that early voting started today.

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chair Melear adjourned the meeting at 8:47 a.m.



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk