



**Management and Internal Services Committee Meeting
Minutes for Tuesday, December 9, 2025 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Alison G. Couch, Vice Chairman
Commissioner Michael M. Carraway
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Financial Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
Stacey Gordon – Water Utilities Services
Steven Prather – Facility Services
County Staff

Member Douglas R. Duncan, Jr., was absent.

Members of the Media and Public

A. CALL TO ORDER

Chair Melear called the meeting to order at 9:08 a.m.

B. INVOCATION

The Invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chair Melear declared a quorum with two members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) October 14, 2025

Vice Chair Couch made a motion to approve the October 14, 2025 minutes of the Management and Internal Services Committee. Chair Melear seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chair Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Amendment to the Comprehensive Policy 302.1 - Grievance Procedure

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda the amendment to Comprehensive Policy 302.1 Grievance Procedure.

(I1b) Technology Services

(I1b1) Clariti Permitting and Licensing Solution Annual Maintenance Payment

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda Clariti permitting and licensing solution annual maintenance payment in the amount of \$220,754.

(I1b2) Dedicated Internet Access Agreement with Cogent Communications

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda Dedicated

Internet Access agreement with Cogent Communications in the amount of \$10,200; 5515530.533135.

(I1b3) Migration of Cityworks Software to a Trimble Software-as-a-Service Platform

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda migration of Cityworks Software to a Trimble Software-as-a-Service platform in the amount of \$152,359.90; 6516500.533035.35542.

(I1b4) Tower Lease Agreement with American Tower for Blanchard Park

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda the Tower Lease Agreement with American Tower for Blanchard Park.

(I1b5) Purchase of Network Equipment from WorldTechIT

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda the purchase of network equipment from WorldTechIT in the amount of \$54,294.82; 1011005.601081.

(I1c) Facility Services

(I1c1) Change Order 002 for Additional Services with Johnson, Laschober & Associates, P.C. for the Columbia County Fire Rescue Station #2 Project

Approved forwarding to the December 16, 2025 Board of Commissioners Consent Agenda Change Order Number Two with Johnson, Laschober & Associates, P.C. for the Columbia County Fire Rescue Station Two project in the amount of \$24,945; 22626.32.010.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Financial Services

(K1a) Year to Date Budget Report

Finance Director Reece presented the year to date budget report.

(K1b) SPLOST Update

Finance Director Reece presented the SPLOST Update.

(K1c) Investment Report

Finance Director Reece presented the Investment Report.

L. COMMISSIONERS' AND PUBLIC COMMENTS

M. EXECUTIVE SESSION

(M1) Personnel

(M1a) Personnel A

Approved forwarding to the December 16, 2025 Board of Commissioners Executive Session Personnel A.

(M1b) Personnel B

Approved forwarding to the December 16, 2025 Board of Commissioners Executive Session Personnel B.

N. ADJOURNMENT

Chair Melear adjourned the meeting at 9:26 a.m.



Alison G. Couch, Chairman



Patrice R. Crawley, County Clerk