



**Development and Planning Services Committee
Agenda for Tuesday, April 14, 2026 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Committee:

Connie M. Melear – Chairman
Alison G. Couch – Vice Chair
Douglas R. Duncan, Jr. – Member

Staff:

Scott Johnson – County Manager
Glenn Kennedy – Deputy County Manager
Matt Schlachter - Deputy County Manager
Paul Scarbary - Development Services Director
Scott Sterling – Planning Services Director

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| A. CALL TO ORDER | Chairman Melear |
| B. INVOCATION | Chairman Melear |
| C. PLEDGE OF ALLEGIANCE | Chairman Melear |
| D. ROLL CALL / QUORUM | Chairman Melear |
| E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING | Chairman Melear |
| 1. (E1) March 10, 2026 | |
| F. APPROVAL OF THE AGENDA | Chairman Melear |
| 1. Addition of Item I2a Purchase and Installation of Equipment from Willo Products Company to Replace Locks for Existing Dorm at the Columbia County Jail | |
| G. PRESENTATION | Chairman Melear |
| H. CONSENT AGENDA | Chairman Melear |

The Committee, upon a motion and second, shall vote on the items on the consent agenda collectively. A vote on the consent agenda shall constitute a vote on each and every item listed thereon. Upon a vote of a majority of the members of the Committee present and voting approving the consent agenda items, each and every item shall be presented as a consent agenda item at the next Board of Commissioners meeting.

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| I. DEBATE AGENDA | Chairman Melear |
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The Chairman, after allowing sufficient time for debate and consideration, shall have the authority to call the question and when this is done, the question before the board shall be immediately voted upon.

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| 1. New Business | Chairman Melear |
| a. Deputy County Manager | Matt Schlachter |
| 1. (I1a1) Agreement with Sunset Auction Company for the Columbia County Surplus Items Auction | |
| b. Development Services | |
| 1. (I1b1) Automatic Forfeit Extension for Gregory M Parker Inc dba Parker's #149 located at 3900 Washington Road | |
| 2. (I1b2) Alcoholic Beverage License Melina 25 LLC dba Habaneros Mexican Grill | |
| 3. (I1b3) Alcoholic Beverage License Kyoto Inc dba Kyoto Japanese Cuisine | |
| c. Planning Services | |

1. (I1c1) Easement Encroachment Agreement for 1420 Dooley Lane, Tax Map 051 Parcel 319
2. (I1c2) Easement Encroachment Agreement for 4465 Baywood Trail, Tax Map 059 Parcel 967

d. Other Committees

2. Items Added at the Meeting

- a. (I2a) Purchase and Installation of Equipment from Willo Products Company to Replace Locks for Existing Dorm at the Columbia County Jail

J. LEGAL MATTERS

County Attorney Driver

K. STAFF REPORTS

Chairman Melear

1. Planning Services

- a. (K1a) March 2026 Planning Department Work Load measurement monthly report
- b. (K1b) February 2026 Plan Review Work Load measurement monthly report

2. Development Services

- a. (K2a) Development Services Division Monthly Report
- b. (K2b) Development Services Division Financial Report
- c. (K2c) Temporary Event Alcohol Permits

L. COMMISSIONERS' AND PUBLIC COMMENTS

Chairman Melear

Anyone desiring to speak before the Committee on an agenda item is limited to five minutes and should stick to relevant information regarding (their) position and should avoid being repetitious. If a group wishes to speak, one person must be designated to speak for the group. All speakers must complete a speaker form. Please speak into the microphone and adjust as needed.

M. EXECUTIVE SESSION

Chairman Melear

All portions of meetings held in executive session shall be held in accordance with the provisions of O.C.G.A. Section 50-14-1 through 50-14-4 to discuss exempt personnel matters, land acquisitions, pending or threatened lawsuits, and other matters as permitted by law.

N. ADJOURNMENT

Chairman Melear

The next scheduled Development and Planning Services Committee meeting is Tuesday, May 12, 2026 at 8:30 a.m. in the Auditorium of Building A at the Evans Government Center