



**Development and Planning Services Committee Meeting
Minutes for Tuesday, April 14, 2026 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Alison G. Couch, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Michael Carraway
Commissioner Jim Steed
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Clerk Patrice R. Crawley
County Attorney Chris Driver

Division Directors:

Leanne Reece - Financial Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Michael Blanchard - Technology Services
Chief Jeremy Wallen – Fire Services
Steven Prather – Facility Services
County Staff

Connie M. Melear, Chairman was absent

Members of the Media and Public

A. CALL TO ORDER

Vice Chair Couch called the meeting to order at 9:05 a.m.

B. INVOCATION

The invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Vice Chair Couch declared a quorum with two members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) March 10, 2026

Member Duncan made a motion to approve the minutes of the March 10, 2026 Development and Planning Services Committee meeting as presented. Vice Chair Couch seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

(F1) Addition of Item I2a Purchase and Installation of Equipment from Willo Products Company to Replace Locks for Existing Dorm at the Columbia County Jail

County Manager Johnson requested to add Item I2a. Vice Chair Couch presented the agenda with the requested addition.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Agreement with Sunset Auction Company for the Columbia County Surplus Items Auction
Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda an Agreement with Sunset Auction Company for the surplus items auction.

(I1b) Development Services

(I1b1) Automatic Forfeit Extension for Gregory M Parker Inc dba Parker's #149 located at 3900 Washington Road

Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda the request from Gregory M. Parker, Inc. dba Parker's #149 located at 3900 Washington Road to extend the automatic forfeit date to August 31, 2026.

(I1b2) Alcoholic Beverage License Melina 25 LLC dba Habaneros Mexican Grill

Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Melina 25 LLC dba Habaneros Mexican Grill.

(I1b3) Alcoholic Beverage License Kyoto Inc dba Kyoto Japanese Cuisine

Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Kyoto Inc. dba Kyoto Japanese Cuisine.

(I1c) Planning Services

(I1c1) Easement Encroachment Agreement for 1420 Dooley Lane, Tax Map 051 Parcel 319

Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 051 319.

(I1c2) Easement Encroachment Agreement for 4465 Baywood Trail, Tax Map 059 Parcel 967

Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for tax map 059 967.

(I1d) Other Committees

(I2) Items Added at the Meeting

(I2a) Purchase and Installation of Equipment from Willo Products Company to Replace Locks for Existing Dorm at the Columbia County Jail

Approved forwarding to the April 21, 2026 Board of Commissioners Consent Agenda the purchase and installation of equipment from Willo Products Company and to establish a budget for the replacement of locks for existing dorms at the Columbia County Jail in the amount of \$285,000; 350.3550.53303535518.

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) March 2026 Planning Department Work Load measurement monthly report

Planning Services Director Sterling presented the March 2026 Planning Department work load measurement monthly report.

(K1b) February 2026 Plan Review Work Load measurement monthly report

Planning Services Director Sterling presented the March 2026 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS

M. EXECUTIVE SESSION

N. ADJOURNMENT

Vice Chair Couch adjourned the meeting at 9:11 a.m.



Connie M. Melear, Chair



Patrice R. Crawley, County Clerk