



**Columbia County Board of Commissioners Meeting
Tuesday, January 19, 2021 at 6:00 PM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Chairman Douglas R. Duncan, Jr.
Vice Chairman Gary L. Richardson
Commissioner Connie M. Melear
Commissioner Donald Skinner, Sr.
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
Chief Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Duncan called the meeting to order at 6:00 p.m.

B. INVOCATION

Commissioner Skinner gave the invocation.

C. PLEDGE OF ALLEGIANCE

County Manager Johnson led the pledge to the American flag.

D. ROLL CALL / QUORUM

Chairman Duncan declared a quorum with five Commissioners present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) January 05, 2021

Commissioner Melear made a motion to approve the minutes of the January 05, 2021 Board of Commissioners meeting as presented. Commissioner Skinner seconded the motion. The motion carried unanimously.

F. PRESENTATION AND APPROVAL OF THE AGENDA

County Manager Johnson requested to postpone the Special Recognition of the December 2020 Employee of the Month and the 2020 Team of Fourth Quarter to the February 02, 2021 Commission Meeting. Chairman Duncan presented the January 19, 2021 Agenda with the requested postponements.

G. SPECIAL RECOGNITION, PRESENTATION, AND / OR DECLARATION

(G1) Special Recognition

(G1a) November 2020 Employee of the Month Mark Swain with GIS

Commissioner Melear presented a plaque to Mark Swain with GIS as November 2020 Employee of the Month.

**(G1b) ~~December 2020 Employee of the Month Wheeler Cowart with Stormwater Compliance -~~
Postponed to February 02, 2021**

(G1c) 2020 Team of Fourth Quarter Stormwater Compliance - Postponed to February 02, 2021

(G2) Presentation

(G2a) Columbia County Fire Rescue 2020 Boot Drive Check Presentation to Southeastern Firefighter Burn Foundation and Columbia County Community Connections

Chief Wallen presented the Columbia County Fire Rescue 2020 Boot Drive checks to the Southeastern Firefighters Burn Foundation and the Columbia County Community Connections.

(G3) Declaration

(G3a) Proclamation to Columbia County Convention and Visitors Bureau and Columbia County Chamber of Commerce for Columbia County Restaurant Week January 25, 2021

Commissioner Melear presented a Proclamation declaring the week of January 25, 2021 as Columbia County Restaurant Week.

H. CONSENT AGENDA

In accordance with Columbia County Code of Ordinance Section 2-81(6), the following items were voted on collectively. Commissioner Galeas made a motion to approve the consent agenda as presented. Commissioner Melear seconded the motion. The motion carried unanimously.

(H1) Management and Internal Services Committee

(H1a) Reclassification of the Vacant Right of Way Specialist to Administrative Coordinator

Approved the reclassification of the vacant Right of Way Specialist position non-exempt to an Administrative Coordinator non-exempt Grade 19 at an hourly rate of \$15.25.

(H1a) Appointment to the Department of Health Board

Approved the appointment of Commissioner Dewey Galeas to the Department of Health Board to fill the term ending December 31, 2022.

(H1b) Reclassification of Human Resources Manager Position

Approved the reclassification of the Human Resources Manager Grade 34 to Human Resources Director Grade 38.

(H1c) Columbia County Fire Rescue Boot Drive Service Agreements

Approved the Columbia County Fire Rescue Boot Drive Service Agreements with Columbia County Community Connections and the Southeastern Firefighters Burn Foundation.

(H1d) Revisions to the Acceptable Use Policy Number 707.1

Approved the revisions to the Acceptable Use Policy Number 707.1.

(H1e) Revisions to the Anti-Virus Policy 703.1

Approved the revisions to the Anti-Virus Policy Number 703.1.

(H1f) Gentry Fund, LLC Dark Fiber IRU

Approved the Gentry Fund, LLC. Dark Fiber IRU.

(H2) Development and Planning Services Committee

(H2a) Professional Services proposal from Hussey, Gay, Bell to provide Water and Infrastructure

Evaluation

Approved the professional services proposal from Hussey, Gay, Bell to provide evaluation of the Harlem water and sewer system.

(H2b) Alcoholic Beverage License, LN Wine and Liquor Inc.

Approved the alcoholic beverage license for LN Wine and Liquor Inc. and a variance to Section 6-56 of the Official Code of Columbia County for an extension of the forfeit date to 270 days from the date of issuance of the license.

(H2c) Acceptance of Improvements for Highland Lakes Phase II, Kellarie Section 5A and Sprint Food Store Inc. Easement Plat

Approved the acceptance of improvements for Highland Lakes Phase II plat contingent upon staff's approval of the final plat, as built and warranty deed with the two year warranty period from the date of written acceptance of the as built drawings, the acceptance of improvements for Kellarie Section 5A plat contingent upon staff's approval of the final plat, as built and warranty deed with the two year warranty period from the date of written acceptance of the as built drawings, and the acceptance of improvements for Sprint Food Store, Inc. plat contingent upon staff's approval of the final plat, as built and warranty deed with the one year warranty period beginning when the warranty deed is recorded.

I. DEBATE AGENDA

(I1) New Business

(I1a) Management and Internal Services Committee

(I1a1) Proclamation for Columbia County Restaurant Week January 25, 2021

Commissioner Melear made a motion to proclaim the week of January 25, 2021 Columbia County Restaurant week. Vice Chairman Richardson seconded the motion. The motion carried unanimously.

(I1b) Development and Planning Services Committee

(I1b1) RZ21-01-01, Rezone from R-A (Residential Agricultural) to S-1 (Special), Tax Map 009 Parcel 013A, 5.22+/- acres, located at 4624 White Oak Road, and currently zoned R-A (Residential Agricultural).

Commissioner Skinner made a motion to approve the request for a rezoning from R-A to S-1 for tax map 009 013A subject to the following conditions:

Planning:

- 1. Graves may be permitted to encroach within the 50 foot setback from property lines.*
- 2. Building setbacks are as shown on the provided development plan.*

Commissioner Galeas seconded the motion. The motion carried unanimously.

Commissioner Skinner made a motion to approve the request for a fee waiver. Commissioner Galeas seconded the motion. Chairman Duncan, Commissioners Melear, Skinner and Galeas voted in favor of the motion. Vice Chairman Richardson voted against the motion. The motion carried.

(I1b2) RZ21-01-02, Rezone from C-2 (General Commercial) to C-3 (Heavy Commercial), Tax Map 083 Parcel 023, 1.0+/- acres, located at 3714 King Road, and currently zoned C-2 (General Commercial).

Commissioner Skinner made a motion to approve the request for rezoning from C-2 to C-3 for property located at tax map 083 023. Vice Chairman Richardson seconded the motion. The motion carried unanimously.

(I1b3) VA21-01-02, Variance to Sections 90-98 List of Lot & Structure Requirements and 90-139

Buffers & Screening, Tax Map 083 Parcel 023, 1.0+/- acres, located at 3714 King Road, and currently zoned C-2 (General Commercial).

Commissioner Skinner made a motion to approve the request for variances to Section 90-98 List of Lot and Structure Requirements and 90-139 Buffers and Screening for the property located at tax map 083 023 subject to the following conditions.

Planning:

- 1. The front setback on Executive Center Drive is reduced to 45 feet from the centerline for the existing building only. Any additional structures or additions to the current structure must comply with the requirements of Section 90-98.*
- 2. The buffer along the south property line is reduced to a 10-foot structural buffer, to be provided adjacent to the reserved permanent easement Existing trees may be counted towards this buffer requirement.*
- 3. The 20-foot buffer along the west property line is waived until and unless additional buildings or additions to the existing building that extend the building closer to the west property line are proposed. If outdoor storage areas are proposed on the property, such areas must comply with the buffer requirements of Section 90-147, the preceding condition notwithstanding.*

Vice Chairman Richardson seconded the motion. The motion carried unanimously.

(I1b4) VA21-01-01, Variance to Section 90-139 Buffers & Screening, Tax Map 060, Parcel 1801, 2.99+/- acres, located at 3100 Rosewood Drive, and currently zoned R-2 (Single Family Residential).

Commissioner Skinner made a motion to approve the request for a variance to Section 90-139 Buffers & Screening for the property located at tax map 060 1801 to allow for multiple driveways within the required buffer subject to the following conditions:

Planning:

- 1. Wooden privacy fencing and a planted hedge, as indicated on the supplied development plan, shall be required and reviewed at site plan review.*

Commission:

- 1. The permanent power for the adjacent homes shall not be approved until construction of the alleys is completed in compliance with an approved site plan for the amenity area.*

Commissioner Galeas seconded the motion. The motion carried unanimously.

Jonathan Crawford representing the applicant was present to answer any questions.

(I1b5) Alcoholic Beverage License, Sairam Package Inc dba Pumpkin Package

Commissioner Skinner made a motion to deny the alcoholic beverage license to Sairam Package Inc. dba Pumpkin Package. Commissioner Galeas seconded the motion. Vice Chairman Richardson and Commissioners Melear, Skinner and Galeas voted in favor of the motion. Chairman Duncan opposed the motion. The motion carried.

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. REQUESTS FOR REVIEW BY COMMITTEE

L. PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

(M1) Personnel

(M1a) Restructuring of Tax Assessor's Office

Commissioner Melear made a motion to approve the restructuring and reclassifications of the Tax

Assessor's office as follows: eliminate the Office Manager position, the Chief Appraiser position will move to a Manager VIII Exempt grade 40, Morgan Aune's annual salary will now be \$69,201.60, Admin Supervisor Donna Wiley will be reclassified to Clerical Manager II Exempt Grade 28 at an annual salary of \$49,192, vacant Clerk IV grade 15 will be reclassified to an Appraiser position grade 19 at an annual salary of \$31,720, Specialist IV Kristen Price will move to Data Entry Specialist V grade 22 at a hourly rate of \$16.65, Specialist IV Amy Lillis will move to Deed Specialist V grade 22 at a hourly rate of \$17.65, Real Property Manager Residential Roland Gallaway will move to Manager IV Exempt grade 32 at an annual salary of \$62,768.16, Real Property Manager Commercial Adam Searcy will move to a Manager IV Exempt grade 32 at an annual salary of \$59,779.20, Personal Property Manager Randy Gurzi will move to a Manager IV Exempt grade 32 at an annual salary of \$59,779.20, Appraiser III Robert Grant will move to Senior Field Appraiser III grade 23 at a hourly rate of \$20.94, Appraiser III Grant Mixon will move to Senior Real Appraiser III grade 23 at a hourly rate of \$20.94, Appraiser III Lynne Vaiden will move to Senior Personal Property Appraiser III grade 23 at a hourly rate of \$19.47, Appraiser II Millie Wallace will move to a Senior Appraiser II grade 21 at a hourly rate of \$18.90 and Appraiser II Frank Fulbright will move to Senior Real Appraiser II grade 21 at a hourly rate of \$18.00. The changes will take effect pay period beginning January 17th. Commissioner Skinner seconded the motion. The motion carried unanimously.

N. ADJOURNMENT

At 6:28 p.m. Commissioner Galeas made a motion to adjourn the meeting. Vice Chairman Richardson seconded the motion. The motion carried unanimously.

Signature on File

Douglas R. Duncan, Jr., Chairman

Signature on File

Patrice R. Crawley, County Clerk