



Management and Internal Services Committee Meeting
Tuesday, January 12, 2021 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community & Leisure Services
Chief Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:30 a.m.

B. INVOCATION

Chairman Melear gave the invocation.

C. PLEDGE OF ALLEGIANCE

County Manager Johnson led the pledge to the American Flag.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) December 08, 2020

Member Duncan made a motion to approve the December 08, 2020 minutes of the Management and Internal Services Committee. Chairman Melear seconded the motion. Vice Chairman Skinner abstained from the vote. The motion carried.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) Reclassification of the Vacant Right of Way Specialist to Administrative Coordinator

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the reclassification of the vacant Right of Way Specialist position non-exempt to an Administrative Coordinator

non-exempt Grade 19 at an hourly rate of \$15.25.

(I1a2) Appointment to the Department of Health Board

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the appointment of Commissioner Dewey Galeas to the Department of Health Board to fill the term ending December 31, 2022.

(I1a3) Reclassification of Human Resources Manager Position

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the reclassification of the Human Resources Manager Grade 34 to Human Resources Director Grade 38.

(I1b) Deputy County Manager

(I1b1) Columbia County Fire Rescue Boot Drive Service Agreements

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the Columbia County Fire Rescue Boot Drive Service Agreements with Columbia County Community Connections and the Southeastern Firefighters Burn Foundation.

(I1c) Technology Services

(I1c1) Revisions to the Acceptable Use Policy Number 707.1

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the revisions to the Acceptable Use Policy Number 707.1.

(I1c2) Revisions to the Anti-Virus Policy 703.1

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the revisions to the Anti-Virus Policy Number 703.1.

(I1c3) Gentry Fund, LLC Dark Fiber IRU

Approved forwarding to the January 19, 2021 Board of Commissioners Consent Agenda the Gentry Fund, LLC. Dark Fiber IRU.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 20-21 Personnel Savings

County Manager Johnson presented the Fiscal Year 20-21 Personnel Savings for information purposes.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST update.

(K2c) Investment Report

Internal Services Director Reece presented the investment report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

(M1) Personnel

(M1a) Personnel

Vice Chairman Skinner made a motion to forward the personnel item to the January 19, 2021 Board of Commissioners Executive Session. Member Duncan seconded the motion. The motion carried unanimously.

N. ADJOURNMENT

At 8:44 a.m. Chairman Melear adjourned the meeting.

Signature on File

Connie M. Melear, Chairman

Signature on File

Patrice R. Crawley, County Clerk