



**Management and Internal Services Committee Meeting  
Tuesday, April 13, 2021 at 8:30 AM  
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman  
Donald Skinner, Sr., Vice Chairman  
Douglas R. Duncan, Jr., Member  
Commissioner Gary L. Richardson  
Commissioner Dewey G. Galeas  
County Manager Scott Johnson  
Deputy County Manager Glenn Kennedy  
Deputy County Manager Matt Schlachter  
County Attorney Chris Driver  
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services  
Paul Scarbary - Development Services  
Kyle Titus - Engineering Services  
Scott Sterling - Planning Services  
John Luton - Community & Leisure Services  
Chief Wallen - Fire Services  
Michael Blanchard - Technology Services  
County Staff

Members of the Media and Public

**A. CALL TO ORDER**

Chairman Melear called the meeting to order at 8:30 a.m.

**B. INVOCATION**

*Chairman Melear gave the invocation.*

**C. PLEDGE OF ALLEGIANCE**

*County Manager Johnson led the Pledge of Allegiance to the American Flag.*

**D. ROLL CALL / QUORUM**

*Chairman Melear declared a quorum with three members of the committee present.*

**E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**(E1) March 09, 2021**

*Member Duncan made a motion to approve the March 09, 2021 minutes of the Management and Internal Services Committee. Vice Chairman Skinner seconded the motion. The motion carried unanimously.*

**F. APPROVAL OF THE AGENDA**

*Chairman Melear presented the Agenda.*

**G. PRESENTATION**

**H. CONSENT AGENDA**

**I. DEBATE AGENDA**

**(I1) New Business**

**(I1a) County Manager**

**(I1a1) Service Agreements with The Family Y and iCare**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda the Service Agreements with The Family Y and iCare.*

## **(I1b) Deputy County Manager**

### **(I1b1) Memorandum of Understanding with Georgia Emergency Management & Homeland Security Agency for Homeland Security Grants in EM Grants Pro System**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda the Memorandum of Understanding with Georgia Emergency Management and Homeland Security Agency for Homeland Security grants in the EM Grants Pro System.*

### **(I1b2) Agency Subscription Agreement with AT&T Mobility National Accounts**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda the Agency Subscription Agreement with AT&T Mobility National Accounts.*

### **(I1b3) BID#2021009- Bid1313: Reed Creek WPCP & CCFR Station #1 Fixed Generators with BRW Construction Group LLC.**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda awarding bid and contract to BRW Construction Group, LLC in the amount of \$259,011; 2282280.601081.*

## **(I1c) Internal Services**

### **(I1c1) Comprehensive Policy Manual Revision of Policy Number 603.1 Procurement**

*Approved forwarding to the April 20, 2021 Board of Commissioners Debate Agenda the amendment to Comprehensive Policy Manual Number 603.1 Procurement.*

### **(I1c2) BID# 2021003-BID2720: Uniform Services Cintas**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda awarding bid and contract to Cintas in the amount of \$27,963 for uniforms.*

### **(I1c3) Independent Contract Agreement with Titan Concrete Coating, LLC for Fleet Services and Animal Services Floor Improvements**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda an Independent Contract Agreement with Titan Concrete Coating, LLC. for Fleet Services and Animal Services floor improvements in the amount of \$124,684.*

### **(I1c4) The Family Y Steiner Branch Renewal**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda a contract renewal with The Family Y for the Family Y Steiner Branch lease.*

## **(I1d) Technology Services**

### **(I1d1) Purchase of a shelter from Cedar Forest Products for a WiFi Pavilion**

*Approved forwarding to the April 20, 2021 Board of Commissioners Consent Agenda the purchase of a shelter from Cedar Forest Products in the amount of \$47,726.56 for a WiFi Pavilion.*

## **(I2) Items Added at the Meeting**

## **J. LEGAL MATTERS**

## **K. STAFF REPORTS**

### **(K1) County Manager**

#### **(K1a) Fiscal Year 20/21 Personnel Savings**

*County Manager Johnson presented the Fiscal Year 20/21 Personnel Savings.*

**(K2) Internal Services**

**(K2a) Year to Date Budget Report**

*Internal Services Director Reece presented the Year to Date Budget Report.*

**(K2b) SPLOST Update**

*Internal Services Director Reece presented the SPLOST Update.*

**(K2c) Investment Report**

*Internal Services Director Reece presented the Investment Report.*

**L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION**

**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**

*At 8:59 a.m. Chairman Melear adjourned the meeting.*

Signature on File

\_\_\_\_\_  
Connie M. Melear, Chairman

Signature on File

\_\_\_\_\_  
Patrice R. Crawley, County Clerk