



**Management and Internal Services Committee Meeting  
Minutes for May 11, 2021 at 8:30 AM  
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman  
Donald Skinner, Sr., Vice Chairman  
Douglas R. Duncan, Jr., Member  
County Manager Scott Johnson  
Deputy County Manager Glenn Kennedy  
Deputy County Manager Matt Schlachter  
County Attorney Chris Driver  
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services  
Paul Scarbary - Development Services  
Kyle Titus - Engineering Services  
Scott Sterling - Planning Services  
John Luton - Community & Leisure Services  
Chief Wallen - Fire Services  
Michael Blanchard - Technology Services  
County Staff

Members of the Media and Public

**A. CALL TO ORDER**

*Chairman Melear called the meeting to order at 8:30 a.m.*

**B. INVOCATION**

*Chairman Melear gave the invocation.*

**C. PLEDGE OF ALLEGIANCE**

*Chairman Melear led the pledge to the American Flag.*

**D. ROLL CALL / QUORUM**

*Chairman Melear declared a quorum with three members of the committee present.*

**E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**(E1) April 13, 2021**

*Vice Chairman Skinner made a motion to approve the April 13, 2021 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.*

**F. APPROVAL OF THE AGENDA**

*Chairman Melear presented the agenda.*

**G. PRESENTATION**

**(G1) Presentation of the FY20-21 Compensation Study**

*Human Resources Director Carney gave a presentation of the fiscal year 20-21 Compensation study.*

**H. CONSENT AGENDA**

**I. DEBATE AGENDA**

**(I1) New Business**

**(I1a) County Manager**

**(I1a1) MedNow Employee On-site Clinic and Medical Services Professional Services Agreement**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda a Professional Services Agreement with MedNow for an on-site clinic and medical services.*

**(I1b) Deputy County Manager**

**(I1b1) Renewal #1 with Ceres Environmental Services, Inc. for Disaster Debris Management Services Agreement**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda renewal of the Service Agreement with Ceres Environmental Services Inc. for disaster debris management.*

**(I1b2) Renewal #1 with DebrisTech LLC. for Disaster Debris Monitoring Services Agreement**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda the renewal of a service agreement with Debris Tech LLC. for disaster debris monitoring.*

**(I1c) Internal Services**

**(I1c1) Juvenile Court Independent Contractor Agreements**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda Juvenile Court Independent Contractor Agreements with Margaret Adams for Program Director at an annual salary of \$24,999.96, Kathleen Connor for Independent Prosecutor for Children in Need of Services at an annual salary of \$34,999.92, William Fleming for Indigent Defense at an annual salary of \$34,999.92, Jennifer Hunter for Coordinator for Children in Need of Services at an annual salary of \$12,000, Kelly Kitchens for Indigent Defense at an annual salary of \$12,000, Jack R.B. Long for Indigent Defense at an annual salary of \$21,999.96, Joseph Pride for Attorney Guardian Ad Litem at an annual salary of \$18,000, Brenda Taylor for Court Reporting at an annual salary of \$23,068.08 and Sheila Wahman for Attorney Guardian Ad Litem at an annual salary of \$24,999.96.*

**(I1c2) Crime Scene truck for Sheriff's Department**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda purchase of a crime scene truck for the Sheriff's Department from Allan Vigil Ford in the amount of \$49,597; 6416400.601080.*

**(I1d) Technology Services**

**(I1d1) Scanning America Contract Renewal #1**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda the renewal contract with Scanning America.*

**(I1d2) Battery Purchase from American Power Systems, LLC for Broadband Utility**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda the battery purchase from American Power Systems, LLC for Broadband Utility in the amount of \$76,800; 5515530.601081.*

**(I1d3) Planters, LLC Master Services Agreement**

*Approved forwarding to the May 18, 2021 Board of Commissioners Consent Agenda the Master Services Agreement with Planters, LLC.*

**(I1e) Other Committees**

**(I2) Items Added at the Meeting**

**J. LEGAL MATTERS**

**K. STAFF REPORTS**

**(K1) County Manager**

**(K1a) Fiscal Year 2021 Personnel Savings**

*County Manager Johnson presented the Fiscal Year 2021 Personnel Savings for information purposes.*

**(K2) Internal Services**

**(K2a) Year to Date Budget Report**

*Internal Services Director Reece presented the year to date budget report as information.*

**(K2b) SPLOST Update**

*Internal Services Director Reece presented the SPLOST update as information.*

**(K2c) Investment Report**

*Internal Services Director Reece presented the investment report as information.*

**L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION**

**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**

*At 8:44 a.m. Chairman Melear adjourned the meeting.*

Signature on File

Connie M. Melear, Chairman

Signature on File

Patrice R. Crawley, County Clerk