**Columbia County Board of Commissioners Meeting**
**Minutes for Tuesday, June 15, 2021 at 6:00 PM**
**Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Chairman Douglas R. Duncan, Jr.
Vice Chairman Gary L. Richardson
Commissioner Donald Skinner, Sr.
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Commissioner Connie M. Melear was not present.

Division Directors:
Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community & Leisure Services
Chief Wallen - Fire Services
Michael Blanchard - Technology Services
Stacey Gordon - Water Utility Services
County Staff

Members of the Media and Public

**A. CALL TO ORDER**
*Chairman Duncan called the meeting to order at 6:00 p.m.*

**B. INVOCATION**
*Vice Chairman Richardson gave the invocation.*

**C. PLEDGE OF ALLEGIANCE**
*County Manager Johnson led the pledge to the American flag.*

**D. ROLL CALL / QUORUM**
*Chairman Duncan declared a quorum with four Commissioners present.*

**E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**(E1) June 01, 2021 Regular Session**
*Commissioner Skinner made a motion to approve the minutes of the June 01, 2021 Board of Commissioners meeting as presented. Commissioner Galeas seconded the motion. The motion carried unanimously.*

**(E2) June 01, 2021 Executive Session**
*Vice Chairman Richardson made a motion to approve the minutes of the June 01, 2021 Board of Commissioners Executive Session. Commissioner Skinner seconded the motion. The motion carried unanimously.*

**F. PRESENTATION AND APPROVAL OF THE AGENDA**

**(F1)** ***Addition of Item I3a the appointment of Mike Carraway to the Planning Commission***

**(F2)** ***Addition of Item I3b Intergovernmental Agreement to Purchase Water Distribution and Wastewater Collection System from the City of Harlem***
*County Manager Johnson requested to add Item I3a the appointment of Mike Carraway to the Planning Commission and Item 13b the Intergovernmental Agreement to purchase water distribution and wastewater collection system from the City of Harlem.*

## G. SPECIAL RECOGNITION, PRESENTATION, AND / OR DECLARATION

### (G1) Presentation

**(G1a) Annie Anderson to speak concerning maintenance of a ditch**
*Annie Anderson requested maintenance of a drainage ditch on her property. Staff explained that the County could not do work on private property.*

**(G1b) Tommy McBride to speak on RZ21-06-02**

**(G1c) Mushanda Ray to speak on RZ21-06-02**

**(G1d) Harish Amin to speak**
*The Chairman requested that Tommy McBride, Mushanda Ray and Harish Amin speak when their item comes up on the agenda.*

## H. CONSENT AGENDA
*In accordance with Columbia County Code of Ordinance Section 2-81(6), the following items were voted on collectively. Commissioner Skinner made a motion to approve the consent agenda as presented. Commissioner Galeas seconded the motion. The motion carried unanimously.*

### (H1) Management and Internal Services Committee

**(H1a) Juvenile Court Independent Contracts**
*Approved the Juvenile Court independent contracts with Margaret Adams for Program Director at an annual salary of $24,999.96, Kathleen Conner for Attorney Guardian Ad Litem at an annual salary of $24,000, Jennifer Hunter for Coordinator for Children in Need of Services at an annual salary of $12,000, Kelly Kitchens for Indigent Defense at an annual salary of $21,999.96, Jack R.B. Long for Indigent Defense at an annual salary of $21,999.96, Joseph Pride for Attorney Guardian Ad Litem at an annual salary of $18,000, Brenda Taylor for Court Reporting at an annual salary of $23,068.08 and Sheila Wahman for Attorney Guardian Ad Litem at an annual salary of $24,999.96.*

**(H1b) Extension of the State Properties Commission Agreement for the Department of Family & Children Services**
*Approved the extension of the State Properties Commission agreement for the Department of Family & Children Services building at a monthly rental rate of $7,891.49.*

**(H1c) Extension of the State Properties Commission Agreement for the Department of Driver Services**
*Approved the extension of the State Properties Commission agreement for the Department of Driver Services building at an annual rental rate of $1.*

**(H1d) Employee Assistance Program (EAP) Contract Renewal #3 with Employee Services, Inc.**
*Approved renewal number 3 with Employee Services, Inc. for the Employee Assistance Program at an annual expense of $34,251.95.*

**(H1e) Employee and Dependent Basic, Employee, Spouse & Dependent Voluntary Life, Employee Short & Long Term Disability Benefit Products with New York Life Group**
*Approved the third renewal option for employee and dependent basic, employee, spouse & dependent voluntary life, employee short & long term disability benefit products with New York Life Group.*

**(H1f) Contract with Daffin and Company dba Express Employment Professionals for Temporary Workers**

*Approved a contract with Daffin and Company dba Express Employment Professionals for temporary workers.*

**(H1g) Board Appointments for the Department of Behavior Health and Development Disabilities Regional Advisory Council, Community Service Board of East Central Georgia and Local Emergency Planning Committee**
*Approved the appointment of Dr. Chris Mace, term ending June 30, 2022 and Dr. Patty Cox McDonald, term ending June 30, 2024 to the Region Two Department of Behavior Health and Developmental Disability Regional Advisory Council and the appointment of Dr. Chris Mace, term ending June 30, 2024 and Mayor Roxanne Whitaker, term concurrent with the term of elected office, reappointment of Curt Young, term ending June 30, 2024 to the Community Service Board of East Central Georgia, and Caroline Guay, Brad Hartman, Joe Hotchkiss, Dr. Chis Mace and John Ryan, terms ending June 30, 2024 to the Local Emergency Planning Committee.*

**(H1h) External Auditing Services Renewal with Cherry Bekaert, LLP.**
*Approved a contract renewal with Cherry Bekaert, LLP. for external auditing services in the amount of $68,000; 1011002.533003.*

**(H1i) Columbia County Community Connections Agreement**
*Approved an agreement with Columbia County Community Connections.*

**(H1j) FY 2021/2022 ACCG Property and Liability Insurance Renewal**
*Approved the renewal contribution worksheet for the FY2021/2022 ACCG-IRMA in the amount of $477,586; 6116100.533130.*

**(H1k) Renewal of the Agreement with Layer 3 Communications for Managed Security Services**
*Approved the renewal agreement with Layer 3 Communications for managed security services in the amount of $77,000; 1011005.533035.*

**(H1l) Renewal of Agreement for Dell Equipment and Services**
*Approved the renewal agreement with Dell for equipment and services.*

**(H1m) Renewal of Agreement with Fred Daniel Mapping Services**
*Approved a renewal agreement with Fred Daniel Mapping Services in the amount of $41,400; 6516500.533035.*

## I. DEBATE AGENDA

**(I1) Unfinished Business**

**(I1a) Public Works and Engineering Services Committee**

**(I1a1) Resolutions 21-23 and 21-24 to establish Street Light Districts in Eagle Creek and Brigadier Landing, Phase II *- Second Reading***
*Vice Chairman Richardson made a motion to approve the second reading of Resolutions 21-23 SLD 531 Eagle Creek and 21-24 SLD 516B Brigadier Landing, Phase II and to authorize Georgia Power to proceed with the installation per their proposals. Commissioner Galeas seconded the motion. The motion carried unanimously.*

**(I1a2) Resolution 21-25, Adoption of Utility Permitting Fees *- Second Reading***
*Vice Chairman Richardson made a motion to approve the second reading of Resolution 21-25 Adoption of Utility Permitting Fees. Commissioner Skinner seconded the motion. The motion carried unanimously.*

**(I2) New Business**

**(I2a) Management and Internal Services Committee**

**(I2a1) Resolution 21-17 Adopting an Annual Budget for All Funds of Columbia County Georgia for Fiscal Year 2021/2022**
*Commissioner Skinner made a motion to approve Resolution Number 21-17 adopting an Annual Budget for All Funds of Columbia County Georgia for Fiscal Year 2021/2022. Commissioner Galeas seconded the motion. The motion carried unanimously.*

**(I2b) Development and Planning Services Committee**

**(I2b1) RZ21-06-02, Conditional Use for a Daycare, Tax Map 078C Parcel 005, 0.81+/- acres, located at 208 Flowing Wells Road, and currently zoned PDD (Planned Development District).**
*Edward Stalnaker, Mushanda Ray and Tommy McBride stated why the Board should vote in favor of the request for conditional use for a daycare.*
*Commissioner Skinner made a motion to disapprove the request for Conditional Use for a Daycare for tax map 078C 005. Commissioner Galeas seconded the motion. Chairman Duncan opposed the motion. Vice Chairman Richardson and Commissioners Skinner and Galeas voted in favor of the motion. The motion carried.*

**(I2b2) RZ21-06-03, Rezone from M-1 (Light Industrial) to T-R (Townhouse Residential), Tax Map 074 Parcel 117, 9.83+/- acres, located at 4459 Wrightsboro Road, and currently zoned M-1 (Light Industrial).**
*Commissioner Skinner made a motion to disapprove the request for a rezoning from M-1 to T-R for property located at Tax Map 074 Parcel 117. Commissioner Galeas seconded the motion. The motion carried unanimously.*

**(I2b3) VA21-06-01, Variance to Section 90-53 *List of Lot & Structure Requirements*, Tax Map 082K Parcel 115, 1.05+/- acres, located at 403 Lakestone Way, and currently zoned R-3 (Single Family Residential).**
*Commissioner Skinner made a motion to approve the request for a variance to Section 90-53 List of Lot & Structure Requirements, for property located at Tax Map 082K Parcel 115 to reduce setbacks to six feet along the northern property line and four feet along the eastern property line limited to the submitted plans for a proposed retaining wall subject to the following conditions:*
*Conditions:*
*Stormwater Management:*
*An easement encroachment agreement is required.*
*Water & Sewer:*
*A sewer manhole has been located on the adjacent property that is not shown on the County mapping system. This will most likely change the location of the sewer main and easement, particularly in relation to the swimming pool. A revised survey is needed that more accurately reflects the location of the sewer main and easement. An encroachment agreement for the existing pool will be required if it is located within the easement area.*
*Vice Chairman Richardson seconded the motion. The motion carried unanimously.*

**(I2b4) VA21-06-02, Variance to Section 90-135 *Signs*, Tax Map 029 Parcel 024R, 77.82+/- acres, located at 2150 Discovery Drive, and currently zoned M-2 (General Industrial).**
*Commissioner Skinner made a motion to approve the request for variance to Section 90-135 Signs for the property located at Tax Map 029 Parcel 024R to increase the allowed square footage of the wall sign subject to the following condition:*
*Condition:*
*Planning:*

*1. The total sign face area allowed for the principal wall sign is 330 square feet in accordance with the provided sign package.*
*Vice Chairman Richardson seconded the motion. The motion carried unanimously.*

**(I2b5) Alcoholic Beverage License, Manshiv Enterprise LLC dba Liquor Market**
*Harish Amin spoke in favor of the alcoholic beverage license.*
*Pranan Patel questioned the advertisement of the alcoholic beverage license.*
*Commissioner Skinner made a motion to approve the alcoholic beverage license for Manshiv Enterprise LLC dba Liquor Market and the denial of the variance to Section 6-56 automatic forfeiture for nonuse. Commissioner Galeas seconded the motion. Chairman Duncan opposed the motion. Vice Chairman Richardson and Commissioners Skinner and Galeas voted in favor of the motion. The motion carried.*

**(I2b6) Resolution Number 21-28 Adoption of the Vision 2035 Comprehensive Plan Update**
*Commissioner Skinner made a motion to approve Resolution Number 21-28 adoption of the Vision 2035 Comprehensive Plan update. Vice Chairman Richardson seconded the motion. The motion carried unanimously.*

**(I3) Items Added at the Meeting**

**(I3a) Appointment of Mike Carraway to the Planning Commission**
*Vice Chairman Richardson made a motion to appoint Mike Carraway to the Planning Commission to fulfill the term of Richard Henderson effective July 1, 2021. Commissioner Skinner seconded the motion. The motion carried unanimously.*

**(I3b) Intergovernmental Agreement to Purchase Water Distribution and Wastewater Collection System from the City of Harlem**
*Commissioner Galeas made a motion to approve the intergovernmental agreement to purchase water distribution and wastewater collection system from the City of Harlem effective July 1, 2021. Vice Chairman Richardson seconded the motion. The motion carried unanimously.*

**J. LEGAL MATTERS**

**K. REQUESTS FOR REVIEW BY COMMITTEE**

**L. PUBLIC COMMENTS AND PARTICIPATION**

**M. EXECUTIVE SESSION**

**(M1) Property**

**(M1a) Grovetown Industrial, LLC. parcel 069 001I for right of way, permanent and temporary easements for the Horizon South Parkway Road widening project.**
*Vice Chairman Richardson made a motion to approve $13,600 to Grovetown Industrial, LLC. parcel 069 001I for right of way, permanent and temporary easements for the Horizon South Parkway Road widening project. Commissioner Skinner seconded the motion. The motion carried unanimously.*

**N. ADJOURNMENT**
*At 7:03 p.m. Commissioner Galeas made a motion to adjourn. Vice Chairman Richardson seconded the motion. The motion carried unanimously.*

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| Signature on file | Signature on file |
| Douglas R. Duncan, Jr., Chairman | Patrice R. Crawley, County Clerk |