# Development and Planning Services Committee Meeting
# Minutes of the July 13, 2021 at 8:30 AM
# Evans Government Center Auditorium, Evans, Georgia

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:
Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community & Leisure Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

**A. CALL TO ORDER**
*Chairman Skinner called the meeting to order at 9:15 a.m.*

**B. INVOCATION**
*The Invocation was held at the prior Management and Internal Services Committee meeting at 8:30 a.m.*

**C. PLEDGE OF ALLEGIANCE**
*The Pledge of Allegiance to the American Flag was held at the prior Management and Internal Services Committee meeting at 8:30 a.m.*

**D. ROLL CALL / QUORUM**
*Chairman Skinner declared a quorum with three members of the committee present.*

**E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**(E1) June 08, 2021**
*Member Duncan made a motion to approve the minutes of the June 08, 2021 Development and Planning Services Committee meeting as presented. Vice Chairman Skinner seconded the motion. The motion carried unanimously.*

**F. APPROVAL OF THE AGENDA**
*Chairman Skinner presented the agenda.*

**G. SPECIAL RECOGNITION**

**(G1) Recognition of Planning Staff for Vision 2035**
*Planning Services Director Sterling recognized the Planning staff for the great work done on getting the Vision 2035 Comprehensive Plan updated and adopted.*

**H. CONSENT AGENDA**

**I. DEBATE AGENDA**

**(I1) New Business**

**(I1a) Deputy County Manager**

**(I1a1) S&ME Proposal for Construction Materials Testing & Special Inspections for the new Sheriff's Office Administration Building**
*Approved forwarding to the July 20, 2021 Board of Commissioners Consent Agenda the S&ME Proposal for construction materials testing & special inspections for the new Sheriff's Office Administration Building in the amount of $43,721; 22820.32.015.*

**(I1b) Development Services**

**(I1b1) Agency User Agreement Renewal and User Agency Change with Georgia Crime Information Center**
*Approved forwarding to the July 20, 2021 Board of Commissioners Consent Agenda the Agency User Agreement renewal and User Agency Change with Georgia Crime Information center.*

**(I1b2) Alcoholic Beverage License, Guru 100 LLC dba Super Lotto Store**
*Approved forwarding to the July 20, 2021 Board of Commissioners Consent Agenda the alcoholic beverage license for GURU 100 LLC dba Super Lotto Store.*

**(I1b3) Alcoholic Beverage License, Gloria Iriarte dba Yosko Japanese Restaurant**
*Approved forwarding to the July 20, 2021 Board of Commissioners Consent Agenda the Alcoholic Beverage License with Gloria Iriarte dba Yosko Japanese Restaurant.*

**(I1b4) Alcoholic Beverage License, Sevgi LLC dba Shishkabob Restaurant**
*Approved forwarding to the July 20, 2021 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Sevgi LLC dba Shishkabob Restaurant.*

**(I1b5) Alcoholic Beverage License, Cracker Barrel Old Country Store Inc dba Cracker Barrel #171**
*Approved forwarding to the August 03, 2021 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Cracker Barrel Old Country Store Inc dba Cracker Barrel #171.*

**(I1c) Planning Services**

**(I1c1) Easement Encroachment Agreement-227 Hornsby Lane**
*Approved forwarding to the July 20, 2021 Board of Commissioners Debate Agenda the easement encroachment agreement for 227 Hornsby Lane contingent upon the approval of the variance which will be presented to the Board on August 17, 2021.*

**(I1d) Other Committees**

**(I2) Items Added at the Meeting**

**J. LEGAL MATTERS**

**K. STAFF REPORTS**

**(K1) Planning Services**

**(K1a) June 2021 Planning Department Work Load measurement monthly report**
*Planning Services Director Sterling provided as information the June 2021 Planning Department work load measurement monthly report.*

**(K1b) May 2021 Plan Review Work Load measurement monthly report**
*Planning Services Director Sterling provided as information the May 2021 Plan Review work load measurement monthly report.*

**(K2) Development Services**

**(K2a) Development Services Division Monthly Report**
*Development Services Director Scarbary provided as information the Development Services Division monthly report.*

**(K2b) Development Services Division Financial Report**
*Development Services Director Scarbary provided as information the Development Services Division financial report.*

**(K2c) Temporary Event Alcohol Permits**
*Development Services Director Scarbary provided as information the temporary event alcohol permits report.*

**L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION**

**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**
*At 9:35 a.m. Chairman Skinner adjourned the meeting.*

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| *Signature on File* | *Signature on File* |
| Donald Skinner, Sr., Chairman | Patrice R. Crawley, County Clerk |