



**Development and Planning Services Committee Meeting
Minutes for Tuesday, October 12, 2021 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community & Leisure Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

At 9:00 a.m. Chairman Skinner called the meeting to order.

B. INVOCATION

The Invocation was held at the prior Management and Internal Services committee meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior Management and Internal Services committee meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) September 14, 2021

Member Duncan made a motion to approve the minutes of the September 14, 2021 Development and Planning Services Committee meeting as presented. Vice Chairman Melear seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

(F1) Addition of Item I2a Columbia County Sheriff's Administration Building Georgia Power Easements and Construction Agreements

County Manager Johnson requested to add Item I2a Columbia County Sheriff's Administration Building Georgia Power Easement and Construction Agreements to the agenda. Chairman Skinner presented the agenda with the requested addition.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Development Services

(I1a1) Alcoholic Beverage License, Augsburg Haus LLC

Approved forwarding to the November 02, 2021 Board of Commissioners Consent Agenda the alcoholic beverage license for Augsburg Haus LLC.

(I1b) Planning Services

(I1b1) Ancillary Dwelling, Tax Map 065 Parcel 302, 1.34 +/- Acres, located at 1863 Champions Circle, and currently zoned PUD (Planned Unit Development).

Approved forwarding to the October 19, 2021 Board of Commissioners Consent Agenda an ancillary dwelling to be placed on property located at Tax Map 065 Parcel 302.

(I1b2) Easement Encroachment Agreement at 5409 Victoria Falls (Parcel 061 1801), (I1b3) Easement Encroachment Agreement at 5411 Victoria Falls (Parcel 061 1800), (I1b4) Easement Encroachment Agreement at 5413 Victoria Falls (Parcel 061 1799), (I1b5) Easement Encroachment Agreement at 5415 Victoria Falls (Parcel 061 1798) and (I1b6) Easement Encroachment Agreement at 5417 Victoria Falls (Parcel 061 1797)

Approved forwarding to the October 19, 2021 Board of Commissioners Consent Agenda easement encroachment agreements for parcels 061 1801, 061 1800, 061 1799, 061 1798 and 061 1797.

(I1b7) Utility Easement Acceptance for Cornerstone Creek Section 4, Harlem, GA, Larry S. Prather, Sr.

Approved forwarding to the October 19, 2021 Board of Commissioners Consent Agenda utility easement acceptance for parcel 032 265 to include sanitary sewer and water easements as depicted on a plat prepared by H&C Surveying Inc. dated June 16, 2021 for Cornerstone Creek Section 4 contingent upon staff's approval.

(I1c) Other Committees

(I2) Items Added at the Meeting

(I2a) Columbia County Sheriff's Administration Building Georgia Power Easements and Construction Agreements

Approved forwarding to the October 19, 2021 Board of Commissioners Consent Agenda Georgia Power Easements and Construction Agreements for the Columbia County Sheriff's Administration Building.

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) September 2021 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the September 2021 Planning Department Work Load measurement monthly report.

(K1b) August 2021 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided as information the August 2021 Plan Review Work Load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division's financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the temporary event alcohol permits report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

At 9:07 a.m. Chairman Skinner adjourned the meeting.

Donald Skinner, Sr., Chairman

Patrice R. Crawley, County Clerk