



**Management and Internal Services Committee Meeting
Minutes for Tuesday, February 8, 2022 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Lutton - Community & Leisure Services
Chief Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:30 a.m.

B. INVOCATION

Chairman Melear gave the invocation.

C. PLEDGE OF ALLEGIANCE

County Manager Johnson led the pledge to the American Flag.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) January 11, 2022

Vice Chairman Skinner made a motion to approve the January 11, 2022 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) FY2022 Service Agreement for Richmond County Medical Society Project Access, Inc.

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda the service agreement with Project Access for fiscal year 2022.

(I1a2) Property Tax Refund Request

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda the property tax refund request from Mark Hopper in the amount of \$855.90 for overpayment of property taxes.

(I1a3) Juvenile Court Independent Contract with Angela Chambers

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda an agreement with Angela Chambers for court reporting services for Juvenile Court as an independent contractor at the rate of \$1,733.33 a month.

(I1a4) Change of Commissioners Meeting from April 05, 2022 to March 29, 2022

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda moving the April 05, 2022 Board of Commissioners meeting to March 29, 2022 in the Evans Auditorium at 6:00 p.m.

(I1a5) Revisions to Comprehensive Policy Numbers 104.1 Definitions and 236.1 Catastrophic Leave

Approved forwarding to the February 15, 2022 Board of Commissioners Debate Agenda the revisions to the Comprehensive Policy Number 104.1 Definitions and 236.1 Catastrophic Leave.

(I1a6) Judicial Council ARPA Grant Addendum

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda the addendum to the Judicial ARPA Grant in the amount of \$185,286.

(I1a7) Department of Family and Children Services Board Appointments

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda the reappointments of Sheila Wahman with term ending June 30, 2024, Vernon Thomas with term ending June 30, 2025 and Janis Tyrell-Smith with the term ending June 30, 2026.

(I1b) Internal Services

(I1b1) Purchase of Bandit Chipper for Roads and Bridges

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda the purchase of a Bandit Chipper model 280XL for the amount of \$102,083.20 from Mason Tractor and Equipment.

(I1b2) Purchase of Chevrolet Traverses for Sheriff's Department

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda the purchase of three Chevrolet Traverses from Walker Jones Automotive for the total amount of \$88,002.

(I1b3) Annual Approval of Bank Accounts

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda all bank accounts as presented.

(I1c) Technology Services

(I1c1) Assignment of Private Road Name: Firefly Trail

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda assigning the private road name Firefly Trail to a shared driveway access for parcels 026.030, 026.031, 026.004L, 026.004K and 026.038.

(I1c2) City of Grovetown Master Services Agreement (MSA) and Service Order for Heritage Park and Euchee Creek Park

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda a master services agreement and service order with the City of Grovetown for Heritage Park and Euchee Creek Park.

(I1c3) Justice Center Annex Courtroom Audio-Visual Solution proposal with NetPlanner

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda a proposal from NetPlanner for Justice Center Annex Courtroom audio-visual in the not to exceed amount of \$73,500; 3503550-601090-35514.

(I1c4) Contract with ATG for Backup Internet Connectivity for the Performing Arts Center

Approved forwarding to the February 15, 2022 Board of Commissioners Consent Agenda a contract with ATG for backup internet connectivity for the Performing Arts Center at an annual cost of \$4,800; 5815810.533135.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2022 Personnel Savings

County Manager Johnson presented the Fiscal Year 2022 Personnel Savings.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST Update report.

(K2c) Investment Report

Internal Services Director Reece presented the Investment Report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Melear adjourned the meeting at 8:53 a.m.

Signature on File

Connie M. Melear, Chairman

Signature on File

Patrice R. Crawley, County Clerk