



**Management and Internal Services Committee Meeting
Minutes for Tuesday, March 8, 2022 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community & Leisure Services
Chief Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:55 a.m.

B. INVOCATION

The Invocation was given at the previous Audit Committee meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the previous Audit Committee Meeting.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) February 08, 2022

Member Duncan made a motion to approve the February 08, 2022 minutes of the Management and Internal Services Committee. Vice Chairman Skinner seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) Employee Assistance Program (EAP) Contracts with Employee Services, Inc.

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda two agreements

with Employee Services, Inc. for public safety and non-public safety employees beginning July 1, 2022.

(I1a2) United Concordia Dental Product Renewal for Years 2023 and 2024

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda the renewal of the dental contract with United Concordia.

(I1a3) Reclassifying the Planning Technician position to a Planner I position

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda the position reclassification of Planning Technician Grade 21 non-exempt to Planner I Grade 24 exempt with a category B phone allowance and category A vehicle allowance to take effect March 16, 2022.

(I1a4) Reclassification of Three Positions in Development Services Division

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda a position reclassification in the Building Standards Department a Building Inspector V Grade 28 to a Manager III Grade 29, in the Permitting Department a Permit Supervisor Grade 23 to a Manager II Grade 27 and an Administrative Coordinator Grade 19 to a CSR V Grade 19 to take effect with the pay period beginning March 28, 2022.

(I1b) Deputy County Manager

(I1b1) 2022 Columbia County Local Emergency Operations Plan Update

Approved forwarding to the March 15, 2022 Board of Commissioners Debate Agenda the 2022 Columbia County Local Emergency Operations Plan.

(I1b2) Lease Agreement between Climavision and Columbia County Board of Commissioners

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda a lease agreement with Climavision.

(I1c) Internal Services

(I1c1) Amend Comprehensive Policy Number 217.1 Classification and Compensation to include Sheriff's Office Personnel Working For Columbia Judicial Circuit

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda an amendment to Comprehensive Policy Number 217.1 Classification and Compensation.

(I1c2) Resolution No. 22-10 establishing Member Participation in Purchasing Cooperative of America (PCA)

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda Resolution Number 22-10 establishing Member Participation in Purchasing Cooperative of America (PCA).

(I1d) Technology Services

(I1d1) Information Technology Dell Equipment Lifecycle Replacement

Approved forwarding to the March 15, 2022 Board of Commissioners Consent Agenda the purchase of replacement equipment from Dell Inc. in the amount of \$206,694.70; 1011005.601081.

(I1e) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2022 Personnel Savings

County Manager Johnson presented the Fiscal Year 2022 Personnel Savings for information purposes.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report as information.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST update as information.

(K2c) Investment Report

Internal Services Director Reece presented the investment report as information.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

At 9:16 a.m. Chairman Melear adjourned the meeting.

Signature on File

Connie M. Melear, Chairman

Signature on File

Patrice R. Crawley, County Clerk