



**Development and Planning Services Committee Meeting
Minutes for Tuesday, September 13, 2022 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 9:08 a.m.

B. INVOCATION

The invocation was given at the prior Committee Meeting.

C. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held at the prior Committee Meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) August 9, 2022

Vice Chairman Melear made a motion to approve the minutes of the August 09, 2022 Development and Planning Services Committee meeting as presented. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) IGSA Task Order with Fort Gordon for the Range Road Culvert Replacement Project

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda the IGSA Task Order with Fort Gordon for the Range Road culvert replacement project.

(I1a2) Independent Contractor Agreement with Blair Construction, Inc. for the Range Road Culvert Replacement at Ft. Gordon

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda the Independent Contractor Agreement with Blair Construction, Inc. for the Range Road culvert replacement at Ft. Gordon.

(I1a3) Amendment Number 1 to the contract with A-Com Security Company, LLP. for fire and burglary alarm monitoring

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda amendment number 1 to the contract with A-Com Security Company, LLP. for fire and burglary alarm monitoring.

(I1a4) Dissolution of Adopt a Mile Program

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda the dissolution of the Adopt a Mile Program.

(I1a5) Change Order Number 01 with S.D. Clifton for the CCSO Administration Building

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda change order number 1 with S.D. Clifton for the Columbia County Sheriff's Office Building in the amount of \$176,300; 22820.32.015.

(I1a6) The Purchase of a Shade Structure from Bliss Products for Animal Services

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda the purchase of a shade structure from Bliss Products in the amount of \$22,679.50; 3503550.601090.35528.

(I1a7) Independent contract with Continental Construction for the Animal Services Facility Renovations

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda an Independent Contract with Continental Construction for the Animal Services Facility renovations with a do not exceed cost of \$70,000; 3503550.601090.35528.

(I1b) Development Services

(I1b1) Variance Request to Section 6-56 *Expiration; Renewal* from Riverwood Spirits LLC. located at 5118 Washington Road.

Approved forwarding to the September 20, 2022 Board of Commissioners Consent Agenda the variance request to Section 6-56 Expiration; Renewal from Riverwood Spirits LLC. located at 5118 Washington Road to allow the alcoholic beverage license to remain active for an additional 60 days ending November 27, 2022.

(I1b2) Alcoholic Beverage License for JK In Evans LLC dba Chef JK Korean BBQ Master

Approved forwarding to the October 04, 2022 Board of Commissioners Consent Agenda the alcoholic beverage license for JK in Evans LLC. dba Chef JK Korean BBQ Master.

(I1b3) Alcohol License for Laxmi II LLC dba Gas World 11

Approved forwarding to the October 04, 2022 Board of Commissioners Consent Agenda the alcohol license for Laxmi II LLC. dba Gas World 11.

(I1c) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) August 2022 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the August 2022 Planning Department work load measurement monthly report.

(K1b) July 2022 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided as information the July 2022 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

At 9:23 a.m. Chairman Skinner adjourned the meeting.

Signature on File

Donald Skinner, Sr., Chairman

Signature on File

Patrice R. Crawley, County Clerk