



**Management and Internal Services Committee Meeting
Minutes for Tuesday, December 13, 2022 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Dewey G. Galeas
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley
Sheriff Clay Whittle

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Stacey Gordon - Water Utility Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 9:17 a.m.

B. INVOCATION

The Invocation was held at the previous meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the previous meeting.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) November 8, 2022

Vice Chairman Skinner made a motion to approve the November 08, 2022 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) Thrombosis Awareness Month Proclamation

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda a Proclamation proclaiming January 2023 as Thrombosis Awareness Month.

(I1a2) Master Services Agreement with CivicPlus for the website

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the master services agreement with CivicPlus for the website.

(I1a3) Columbia Judicial Circuit Independent Contractor Agreement with Sarah K. Ruppensburg for a grants coordinator

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda an independent contractor agreement with Sarah K. Ruppensburg for grant coordinator for the Columbia Judicial Circuit.

(I1b) Internal Services

(I1b1) Acceptance of the FY 2023 DHS Coordinated Transportation Grant and Contract with Deanna Specialty Transportation Inc.

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the acceptance of the FY2023 DHS Coordinated Transportation grant with authorization for the Chairman to sign the contract with Deanna Specialty Transportation Inc.

(I1b2) Purchase of a truck from Alan Jay Fleet Sales for Landscaping

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the purchase of a Chevrolet Silverado 3500HD from Alan Jay Fleet Sales in the amount of \$57,979.

(I1c) Technology Services

(I1c1) FME Software License Agreement - Subscription

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the FME Software Agreement in the amount of \$20,000; 6516500.533035.

(I1c2) Purchase of Security and Traffic Cameras from Utilicom Supply

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the purchase of security and traffic cameras from Utilicom Supply in the amount of \$344,712.75; 3523552.544035.35204.

(I1c3) Purchase of Furniture, Fixtures, and Equipment for GIS Offices

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the purchase of furniture, fixtures and equipment for the GIS Offices in the amount of \$76,800.91; 22210.32.055.

(I1c4) Automated License Plate Reader System Agreement with CelPlan

Sheriff Whittle explained to the Committee the necessity of an automated license plate reader system in Columbia County.

Approved forwarding to the December 20, 2022 Board of Commissioners Consent Agenda the automated license plate reader system agreement with CelPlan in the amount of \$434,233.69; 3523552.544035.35203.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2023 Personnel Savings

County Manager Johnson presented the Fiscal Year 2023 personnel savings for information purposes.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report as information.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST update as information.

(K2c) Investment Report

Internal Services Director Reece presented the Investment Report as information.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

(M1) Personnel

(M1a) Personnel A

Chairman Melear made a motion to approve forwarding to the December 20, 2022 Board of Commissioners Executive Session Personnel A. Vice Chairman Skinner seconded the motion. The motion carried unanimously.

N. ADJOURNMENT

At 9:59 a.m. Chairman Melear adjourned the meeting.

Signature on File

Connie M. Melear, Chairman

Signature on File

Patrice R. Crawley, County Clerk