



**Development and Planning Services Committee Meeting
Minutes for Tuesday, January 10, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Alison G. Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Stacey Gordon - Water Utility Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 8:45 a.m.

B. INVOCATION

The Invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) December 13, 2022

Vice Chairman Melear made a motion to approve the minutes of the December 13, 2022 Development and Planning Services Committee meeting as presented. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) PUBLIC HEARING on the Proposed Establishment of Street Light Districts for Highland Lakes Sec 1C, River Island Sec 3 Ph 2C3, Somerset @ Williamsburg Ph 8, River Oaks Ph 2, Tillery Park 1A, Tillery Park 1B, and Crawford Creek Sec 10

Chairman Skinner opened the public hearing on the proposed establishment of street light districts for

Highland Lakes Sec 1C, River Island Sec 3 Ph 2C3, Somerset @ Williamsburg Ph8, River Oaks Ph2, Tillery Park 1A, Tillery Park 1B and Crawford Creek Sec 10. There being no public comments, the Chairman closed the hearing.

(I1a2) Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Special Inspections and Material Testing for The Market

Approved forwarding to the January 17, 2023 Board of Commissioners Consent Agenda an Independent Contractor Agreement with WSP USA Environment & Infrastructure, Inc. for special inspections and construction materials testing for The Market in the amount of \$9,754; 17151.37.010.

(I1a3) Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Geotechnical Engineering Services for Building A

Approved forwarding to the January 17, 2023 Board of Commissioners Consent Agenda an Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Geotechnical Engineering Services for Building A in the amount of \$8,325; 22820.32.010.

(I1a4) Professional Services Contract with Goodwyn Mills Cawood for Building A

Approved forwarding to the January 17, 2023 Board of Commissioners Consent Agenda a Professional Services Contract with Goodwyn Mills Cawood for Building A in the not to exceed amount of \$1,510,000; 22840.32.10.

(I1a5) Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Asbestos Containing Materials Inspection and Demolition report for the existing Building A

Approved forwarding to the January 17, 2023 Board of Commissioners Consent Agenda an Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for asbestos containing materials inspection and demolition report for the existing Building A in the amount of \$6,100; 22840.32.010.

(I1a6) Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Geotechnical Engineering Services for Fire Rescue Station 2 Replacement

Approved forwarding to the January 17, 2023 Board of Commissioners Consent Agenda an Independent Contractor Agreement with WSP USA Environment and Infrastructure, Inc. for Geotechnical Engineering Services for Fire Rescue Station 2 Replacement in the amount of \$7,074; 22620.32.010.

(I1a7) Engineering Proposal, Old Trail Road E. Gravity Sewerline, Bluewater Engineering Services

Approved forwarding to the January 17, 2023 Board of Commissioners Consent Agenda the engineering proposal from Bluewater Engineering Services for the Old Trail Road E. gravity sewerline repair in the amount of \$5,150; 511.5130.601090.

(I1b) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) December 2022 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the December 2022 Planning Department Work Load measurement monthly report.

(K1b) November 2022 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided as information the November 2022 Plan Review Work Load

measurement monthly report.

(K2) Development Services

(K2a) December 2021/2022 Development Services Division Monthly Report

Development Services Director Scarbary provided as information the December 2021/2022 Development Services Division monthly report.

(K2b) December 2022 Development Services Division Financial Report

Development Services Director Scarbary provided the December 2022 Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided the Temporary Event Alcohol Permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

At 8:56 a.m. Chairman Skinner adjourned the meeting.

Signature on File

Donald Skinner, Sr., Chairman

Signature on File

Patrice R. Crawley, County Clerk