



**Development and Planning Services Committee Meeting
Minutes of Tuesday, March 14, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Commissioner Gary L. Richardson
Commissioner Alison G. Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley
Douglas R. Duncan, Jr., Member was not present.

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 9:17 a.m.

B. INVOCATION

The Invocation was held at the prior Committee Meeting.

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at the prior Committee Meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with two members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) February 14, 2023

Vice Chairman Melear made a motion to approve the minutes of the February 14, 2023 Development and Planning Services Committee meeting as presented. Chairman Skinner seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Construction Contract with R.D. Brown Contractors, Inc. for the Martinez Park Grading and Wall Construction Project, Bid # 2023004-BID3000

Approved forwarding to the March 21, 2023 Board of Commissioners Consent Agenda awarding the bid and approving the construction contract with R.D. Brown Contractors, Inc. for the Martinez Park grading and wall construction project in the amount of \$399,348.34; 17143.37.015.

(I1b) Planning Services

(I1b1) Encroachment Agreement-Landscaping, Grand Oak River Island, LLC, Tax map 081 Parcel 617, 24.68 +/- acres, PUD (Planned Unit Development)

Approved forwarding to the March 21, 2023 Board of Commissioners Consent Agenda an Encroachment Agreement to allow landscaping inside an existing sewer easement for Tax Map 081 Parcel 617.

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) February 2023 Planning Department Work Load measurement monthly report

Planning Services Director Sterling presented the February 2023 Planning Department Work Load measurement monthly report.

(K1b) January 2023 Plan Review Work Load measurement monthly report

Planning Services Director Sterling presented the January 2023 Plan Review Work Load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the Development Services Division Temporary Event Alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

Bob Willis stated his concerns about the Jackson Heights subdivision.

M. EXECUTIVE SESSION

N. ADJOURNMENT

At 9:26 a.m. Chairman Skinner adjourned the meeting.

Signature on File

Donald Skinner, Sr., Chairman

Signature on File

Patrice R. Crawley, County Clerk