



**Development and Planning Services Committee Meeting
Minutes for Tuesday, April 11, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Alison G. Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 8:41 a.m.

B. INVOCATION

Invocation was held at the prior Committee Meeting.

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the American Flag was held at the prior Committee Meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) March 14, 2023

Vice Chairman Melear made a motion to approve the minutes of the March 14, 2023 Development and Planning Services Committee meeting as presented. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Acceptance of Improvements at Misty Meadows Phase I and a Conditional License, Encroachment & Maintenance Agreement

Approved forwarding to the April 18, 2023 Board of Commissioners Debate Agenda the acceptance of improvements at Misty Meadows Phase I and a Conditional License, Encroachment & Maintenance

Agreement.

(I1b) Development Services

(I1b1) Alcoholic Beverage License, Manshiv Enterprise LLC dba Toast Wine and Beverage
Approved forwarding to the April 18, 2023 Board of Commissioners Consent Agenda an Alcoholic Beverage License with Manshiv Enterprise LLC dba Toast Wine and Beverage.

(I1b2) Alcoholic Beverage License, JK in Evans LLC dba Chef JK Korean BBQ Master
Approved forwarding to the May 02, 2023 Board of Commissioners Consent Agenda an Alcoholic Beverage License with JK in Evans LLC dba Chef JK Korean BBQ Master.

(I1c) Planning Services

(I1c1) Easement Encroachment Agreement, 2055 Egret Circle, Tax map 081 Parcel 385, 0.14 +/- acres, and currently zoned PUD (Planned Unit Development).
Approved forwarding to the April 18, 2023 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for Tax Map 081 385.

(I1c2) Easement Encroachment Agreement, 2059 Egret Circle, Tax map 081 Parcel 386, 0.15 +/- acres, and currently zoned PUD (Planned Unit Development).
Approved forwarding to the April 18, 2023 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for Tax Map 081 386.

(I1c3) Easement Encroachment Agreement, 825 Nuttall Street, Tax map 071 Parcel 218, 0.25 +/- acres, and currently zoned R-2 (Single Family Residential).
Approved forwarding to the April 18, 2023 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for Tax Map 071 218.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) March 2023 Planning Department Work Load measurement monthly report
Planning Services Director Sterling provided as information the March 2023 Planning Department Work Load measurement monthly report.

(K1b) February 2023 Plan Review Work Load measurement monthly report
Planning Services Director Sterling provided as information the February 2023 Plan Review Work Load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report
Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report
Development Services Director Scarbary provided as information the Development Services Division

financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the Temporary Event Alcohol Permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Skinner adjourned the meeting at 8:49 a.m.

Signature on File

Donald Skinner, Sr., Chairman

Signature on File

Patrice R. Crawley, County Clerk