



**Management and Internal Services Committee Meeting
Minutes for Tuesday, May 9, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Commissioner Alison G. Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:30 a.m.

B. INVOCATION

Chairman Melear gave the invocation.

C. PLEDGE OF ALLEGIANCE

County Manager Johnson led the pledge to the American Flag.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) April 11, 2023

Vice Chairman Skinner made a motion to approve the April 11, 2023 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) Intergovernmental Lease Agreement with the Development Authority of Columbia County

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the Intergovernmental Lease Agreement with the Development Authority of Columbia County.

(I1a2) Amendment to the Oasis Management Systems, Inc. contract for Inmate Commissary Services

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the amendment to the Oasis Management Systems, Inc. contract for Inmate Commissary Services.

(I1a3) Juvenile Court Independent Contractor Agreements with Margaret Adams, Angela Chambers, Kathleen Conner, Brendan Fleming, Jennifer Hunter, Kelly Kitchens, Mukti Patel, Joseph Pride, and Shelia Wahman

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the Juvenile Court Independent Contractor Agreements with Margaret Adams, Angela Chambers, Kathleen Conner, Brendan Fleming, Jennifer Hunter, Kelly Kitchens, Mukti Patel, Joseph Pride and Shelia Wahman.

(I1a4) Canceling the July 4, 2023 Board of Commissioners meeting

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the canceling of the July 4, 2023 Commissioners Meeting.

(I1a5) Renewal Contract with Acrisure, LLC. dba Head Capital Advisors to be the Insurance Broker for Employee Group Health Plan

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the renewal contract with Acrisure, LLC. dba Head Capital Advisors to be the Insurance Broker for Employee Group Health Plan.

(I1a6) Renewal with New York Life (Formerly CIGNA) for Life Insurance and Disability Products

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the renewal with New York Life for life insurance and disability products.

(I1a7) Renewal Agreement with Daffin and Company dba Express Employment Professionals for Temporary Workers & Payroll

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda renewal agreement with Daffin and Company dba Express Employment Professionals for temporary workers & payroll.

(I1a8) Renewal of the Contract with MedNow Urgent Care for Employee On-Site Clinic and Medical Services

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the renewal of the contract with MedNow Urgent Care for employee on-site clinic and medical services.

(I1b) Deputy County Manager

(I1b1) Reappointment of Chief Jeremy Wallen to the Region Six EMS Council

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the reappointment of Chief Jeremy Wallen to the Region Six EMS Council.

(I1b2) Memorandum of Agreement with FEMA for Integrated Public Alert Warning System (IPAWS)

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the Memorandum of Agreement with FEMA for Integrated Public Alert Warning System.

(I1b3) Renewal Contract with Ceres Environmental Services, Inc. for the Disaster Debris Management

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the renewal contract with Ceres Environmental Services, Inc. for disaster debris management.

(I1b4) Renewal Contract with Debristech, LLC for Disaster Debris Monitoring

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the renewal contract with Debristech, LLC for disaster debris monitoring.

(I1b5) Proclamation for National Safe Boating Week May 20-26, 2023

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the proclamation proclaiming the week of May 20th National Safe Boating week.

(I1b6) Facility Use Agreement with YMCA for Summer Camp

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda a Facility Use Agreement with YMCA for summer camp.

(I1c) Internal Services

(I1c1) Renewal of Contract with Cintas Corporation for Uniform Services

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the renewal of contract with Cintas Corporation for Uniform Services.

(I1c2) Renewal of Contract with Pollock Financial Services, Inc. for County-Wide Copier Services

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda renewal of contract with Pollock Financial Services, Inc. for county wide copier services.

(I1c3) Agreements with Pollock Financial Services, Inc. and FP Mailing Solutions for the postage machine

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda agreements with Pollock Financial Services, Inc. and FP Mailing Solutions for the postage machine.

(I1c4) Purchase of Replacement Ram 2500

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the purchase of a 2023 Ram 2500 from Jacky Jones for a total cost of \$51,521.94.

(I1d) Technology Services

(I1d1) Software Agreement between Columbia County Superior Court and VocEdit

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda a software agreement between Columbia County Superior Court and VocEdit in the amount of \$3,000.

(I1d2) The Purchase of Broadband Fiber from Power & Telephone for Hardy McManus Road Widening Project

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the purchase of broadband fiber from Power & Telephone for the Hardy McManus Road widening project in the amount of \$59,400; 5515530.601100.

(I1d3) The Purchase of Broadband Duct from UtiliCom for Hardy McManus Road Widening Project

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the purchase of broadband duct from UtiliCom for Hardy McManus Road widening project in the amount of \$58,250; 5515530.601100.

(I1d4) Broadband Master Services Agreement (MSA) with the CSR Land Trust

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the Broadband Master Services Agreement with the CSR Land Trust.

(I1d5) Agreement with Presidio for Upgrades to the County Computer Network

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the agreement with Presidio for upgrades to the county computer network in the amount of \$513,413.09.

(I1d6) Lease Agreement with American Towers LLC for Evans Tower

Approved forwarding to the May 16, 2023 Board of Commissioners Consent Agenda the lease agreement with American Towers LLC for the Evans Tower.

(I1e) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2023 Personnel Savings

County Manager Johnson presented the Fiscal Year 2023 Personnel Savings for information purposes.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report as information.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST update report as information.

(K2c) Investment Report

Internal Services Director Reece presented the investment report as information.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

At 8:59 a.m. Chairman Melear adjourned the meeting.



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk