



**Development and Planning Services Committee Meeting
Minutes for Tuesday, July 11, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary Richardson
Commissioner Allison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Paul Scarbary - Development Services
John Luton - Community Services
County Staff

Members of the Media and Public

Chairman Skinner was not present.

A. CALL TO ORDER

Vice Chairman Melear called the meeting to order at 8:50 a.m.

B. INVOCATION

The invocation was held at the previous committee meeting.

C. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held at the previous committee meeting.

D. ROLL CALL / QUORUM

Vice Chairman Melear declared a quorum with two members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) June 13, 2023

Member Duncan made a motion to approve the June 13, 2023 Development and Planning Services Committee minutes as presented. Vice Chairman Melear seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Vice Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Professional Services Agreement with Cranston, LLC. for the construction of Pickleball Courts at the Columbia County Racquet Center

Approved forwarding to the July 18, 2023 Board of Commissioners Consent Agenda the Professional Services Agreement with Cranston, LLC for the construction of Pickleball Courts at the Columbia County

Racquet Center in the amount of \$59,680.

(I1a2) Conditional License, Encroachment & Maintenance Agreement with The Villages of Jones Creek

Approved forwarding to the July 18, 2023 Board of Commissioners Debate Agenda the Conditional License, Encroachment & Maintenance Agreement with The Village of Jones Creek.

(I1a3) Change Order 1 with Beam's Contracting for Flowing Wells Rd Widening

Approved forwarding to the July 18, 2023 Board of Commissioners Consent Agenda Change Order Number 1 with Beam's Contracting for Flowing Wells Road widening project in the amount of \$38,479.50; 91311.24.015.

(I1b) Development Services

(I1b1) Memorandum of Understanding with Sheriff's Office for Fingerprint Processing

Approved forwarding to the July 18, 2023 Board of Commissioners Consent Agenda a Memorandum of Understanding with the Sheriff's Office for fingerprint processing.

(I1b2) Agency User Agreement Renewal with Georgia Crime Information Center

Approved forwarding to the July 18, 2023 Board of Commissioners Consent Agenda the Agency User Agreement renewal with Georgia Crime Information Center.

(I1b3) Alcoholic Beverage License, Ridge Road Bait & Tackle LLC

Approved forwarding to the July 18, 2023 Board of Commissioners Debate Agenda the Alcoholic Beverage License for Ridge Road Bait & Tackle, LLC.

(I1b4) Alcoholic Beverage License, Potmel LLC dba Shishkebab Restaurant

Approved forwarding to the August 01, 2023 Board of Commissioners Consent Agenda the Alcoholic Beverage License for Potmel LLC dba Shishkebab Restaurant.

(I1c) Planning Services

(I1c1) Ancillary Dwelling, 3312 Tom Bartles Road, Tax Map 015 Parcel 005K, 7.5 +/- acres, and currently zoned R-A (Residential Agricultural).

Approved forwarding to the July 18, 2023 Board of Commissioners Consent Agenda an ancillary dwelling for parcel 015 005K.

(I1c2) Ancillary Dwelling, 3316 Tom Bartles Road, Tax Map 015 Parcel 005M, 7.5 +/- acres, and currently zoned R-A (Residential Agricultural).

Approved forwarding to the July 18, 2023 Board of Commissioners Consent Agenda an ancillary dwelling for parcel 015 005M.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) June 2023 Planning Department Work Load measurement monthly report

Deputy County Manager Schlachter provided as information the June 2023 Planning Department Work Load measurement monthly report.

(K1b) May 2023 Plan Review Work Load measurement monthly report

Deputy County Manager Schlachter provided as information the May 2023 Plan Review Work Load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

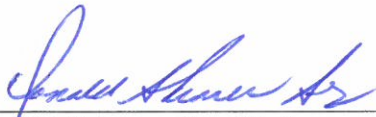
Development Services Director Scarbary provided as information the Development Services temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Vice Chairman Melear adjourned the meeting at 9:06 a.m.



Donald Skinner, Sr., Chairman



Patrice R. Crawley, County Clerk