



**Management and Internal Services Committee Meeting
Minutes for Tuesday, October 10, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman
Donald Skinner, Sr., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary L. Richardson
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:

Leanne Reece - Internal Services
Kyle Titus - Engineering Services
Scott Sterling - Planning Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Melear called the meeting to order at 8:30 a.m.

B. INVOCATION

Chairman Melear gave the invocation.

C. PLEDGE OF ALLEGIANCE

Chairman Melear led the pledge to the American Flag.

D. ROLL CALL / QUORUM

Chairman Melear declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) September 12, 2023

Vice Chairman Skinner made a motion to approve the September 12, 2023 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Melear presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) County Manager

(I1a1) December 2023 Committee Meetings

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda to move the December Community & Emergency Services and Public Works & Engineering Services Committees to December 12, 2023 after the Development and Planning Services Committee.

(I1a2) Board Appointment of Troy Akers to the Columbia County Health Department

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda the appointment of Troy Akers to the Columbia County Health Department Board.

(I1a3) FY24 Service Agreements with Concerned Women Inc and Hattie Mae and Deborah Marshall Scholarship Foundation

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda service agreements with Concerned Women Inc. and Hattie Mae & Deborah Marshall Scholarship Foundation.

(I1a4) Resolution Number 23-51 Amendment to the Fee Schedule for the Columbia County Health Department Environmental Fees

Approved forwarding to the October 17, 2023 Board of Commissioners Debate Agenda Resolution Number 23-51 to amend the Fee Schedule for the Columbia County Health Department Environmental Fees.

(I1b) Internal Services

(I1b1) Fiscal Year 22/23 Required Budget Adjustment for Audit

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda the Fiscal Year 2022/2023 required budget adjustments for the audit.

(I1c) Technology Services

(I1c1) Technology Consulting and Services Agreement with Harpe Engineering

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda an agreement with Harpe Engineering for Technology Consulting and Services.

(I1c2) Resolution Number 23-52 to give Authorization to the Deputy County Manager or The Broadband Manager to Sign Indefeasible Right of Use Agreement

Approved forwarding to the October 17, 2023 Board of Commissioners Debate Agenda Resolution Number 23-52 to give authorization to the Deputy County Manager or the Broadband Manager to sign Indefeasible Right of Use Agreements.

(I1c3) Memorandum of Understanding with Georgia Emergency Management and Homeland Security Agency for the State and Local Cybersecurity Grant Program (SLCGP)

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda the Memorandum of Understanding with Georgia Emergency Management and Homeland Security Agency for State and Local Cybersecurity Grant Program.

(I1c4) Software Agreement with Clariti Cloud, Inc. and Implementation Services Agreement with Unisys Corporation for Permitting and Licensing Solution

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda the Software Agreement with Clariti Cloud, Inc. and Implementation Services Agreement with Unisys Corporation for permitting and licensing solution in the amount of \$947,790.92; 3503552.533035.35539.

(I1c5) Agreement with Presidio for Upgrades to the County Computer Network

Approved forwarding to the October 17, 2023 Board of Commissioners Consent Agenda the agreement with Presidio for upgrades to the county computer network in the amount of \$737,434.34; 3523552.533035.35205.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) County Manager

(K1a) Fiscal Year 2024 Personnel Savings

Deputy County Manager Schlachter presented the Fiscal Year 2024 Personnel Savings.

(K2) Internal Services

(K2a) Year to Date Budget Report

Internal Services Director Reece presented the year to date budget report.

(K2b) SPLOST Update

Internal Services Director Reece presented the SPLOST update.

(K2c) Investment Report

Internal Services Director Reece presented the investment report.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Melear adjourned the meeting at 9:02 a.m.



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk