



**Development and Planning Services Committee Meeting
Minutes for Tuesday, December 12, 2023 at 8:30 AM
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Donald Skinner, Sr., Chairman
Connie M. Melear., Vice Chairman
Douglas R. Duncan, Jr., Member
Commissioner Gary Richardson
Commissioner Alison Couch
County Manager Scott Johnson
Deputy County Manager Glenn Kennedy
Deputy County Manager Matt Schlachter
County Attorney Chris Driver
County Clerk Patrice R. Crawley

Division Directors:
Leanne Reece - Internal Services
Paul Scarbary - Development Services
Scott Sterling - Planning Services
John Luton - Community Services
Chief Jeremy Wallen - Fire Services
Stacey Gordon - Water Utility Services
Michael Blanchard - Technology Services
County Staff

Members of the Media and Public

A. CALL TO ORDER

Chairman Skinner called the meeting to order at 9:18 a.m.

B. INVOCATION

The invocation was held at the prior meeting.

C. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held at the prior meeting.

D. ROLL CALL / QUORUM

Chairman Skinner declared a quorum with three members of the committee present.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

(E1) November 14, 2023

Vice Chairman Melear made a motion to approve the minutes of the November 14, 2023 Development and Planning Services Committee meeting as presented. Member Duncan seconded the motion. The motion carried unanimously.

F. APPROVAL OF THE AGENDA

Chairman Skinner presented the agenda.

G. PRESENTATION

H. CONSENT AGENDA

I. DEBATE AGENDA

(I1) New Business

(I1a) Deputy County Manager

(I1a1) Reclassify the vacant Supervisor VII grade 24 position in Facilities Maintenance Department to an Administrative Coordinator Grade 19

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda the reclassification of the Supervisor VII position to Administrative Coordinator Grade 19 at \$18.73 per hour

with an annual cell phone allowance of \$1,440 effective December 31, 2023.

(I1a2) Change Order Number 1 for Refuse Services Agreement with Coastal Waste & Recycling of Georgia, LLC.

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda Change Order Number 1 for Refuse Services Agreement with Coastal Waste & Recycling of Georgia, LLC.

(I1a3) Independent Contractor Agreement with Trane Technologies for the Replacement of the Savannah Rapids Pavilion Chiller

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Independent Contractor Agreement with Trane Technologies for the Replacement of the Savannah Rapids Pavilion chiller in the amount of \$158,950; 28190.38.015.

(I1b) Development Services

(I1b1) Alcoholic Beverage License, 2 Boys Pizza and Grill LLC

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Alcoholic Beverage License for 2 Boys Pizza and Grill, LLC to go into effect January 01, 2024.

(I1b2) Alcoholic Beverage License, Belair Real Estate LLC dba Hampton Inn & Suites Augusta West

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Alcoholic Beverage License for Belair Real Estate, LLC dba Hampton Inn & Suites Augusta West.

(I1b3) Alcoholic Beverage License, Miyako of Grovetown Inc dba Miyako & Rockin Crab

Approved forwarding to the January 02, 2024 Board of Commissioners Consent Agenda an Alcoholic Beverage License for Miyako of Grovetown Inc. dba Miyako & Rockin Crab.

(I1b4) Alcoholic Beverage License, Evans Liquor LLC dba Spirits Drive Thru

Approved forwarding to the January 02, 2024 Board of Commissioners Consent Agenda an Alcoholic Beverage License for Evans Liquor LLC dba Spirits Drive Thru.

(I1b5) Alcoholic Beverage License, The 1790 Club Inc

Approved forwarding to the January 02, 2024 Board of Commissioners Consent Agenda an Alcoholic Beverage License for The 1790 Club Inc.

(I1b6) Intergovernmental Agreement with The City of Grovetown for Fire Marshal Services

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Intergovernmental Agreement with the City of Grovetown for Fire Marshal Services.

(I1c) Planning Services

(I1c1) Ancillary Dwelling Variance, 1351 Clary Cut Road, Tax Map 020 Parcel 125, 3.82 +/- acres, and currently zoned R-A (Residential Agricultural).

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Ancillary Dwelling Variance for property located at tax map 020125.

(I1c2) Easement Encroachment Agreement, 858 Audubon Way, Tax Map 081 Parcel 674, and currently zoned PUD (Planned Unit Development).

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for Tax Map 081674.

(I1c3) Easement Encroachment Agreement, 1413 Knob Hill Circle, Tax Map 066 Parcel 151, and currently zoned R-2 (Single Family Residential).

Approved forwarding to the December 19, 2023 Board of Commissioners Consent Agenda an Easement Encroachment Agreement for Tax Map 066151.

(I1d) Other Committees

(I2) Items Added at the Meeting

J. LEGAL MATTERS

K. STAFF REPORTS

(K1) Planning Services

(K1a) November 2023 Planning Department Work Load measurement monthly report

Planning Services Director Sterling provided as information the November 2023 Planning Department work load measurement monthly report.

(K1b) October 2023 Plan Review Work Load measurement monthly report

Planning Services Director Sterling provided as information the October 2023 Plan Review work load measurement monthly report.

(K2) Development Services

(K2a) Development Services Division Monthly Report

Development Services Director Scarbary provided as information the Development Services Division monthly report.

(K2b) Development Services Division Financial Report

Development Services Director Scarbary provided as information the Development Services Division financial report.

(K2c) Temporary Event Alcohol Permits

Development Services Director Scarbary provided as information the Development Services Division temporary event alcohol permits.

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

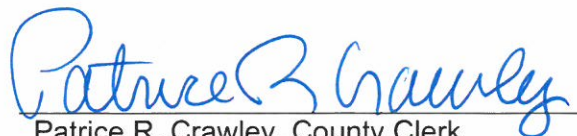
M. EXECUTIVE SESSION

N. ADJOURNMENT

Chairman Skinner made a motion to adjourn the meeting at 9:35 a.m.



Donald Skinner, Sr., Chairman



Patrice R. Crawley, County Clerk