



**Proposed Development and Planning Services Committee  
Agenda for Tuesday, March 12, 2024 at 8:30 AM  
Evans Government Center Auditorium, Evans, Georgia**

Committee:

Donald Skinner, Sr. – Chairman  
Connie M. Melear – Vice Chair  
Douglas R. Duncan, Jr. – Member

Staff:

Scott Johnson – County Manager  
Matt Schlachter - Deputy County Manager  
Paul Scarbary - Development Services Director  
Scott Sterling – Planning Services Director

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|------------------------------------------------|------------------|
| A. CALL TO ORDER                               | Chairman Skinner |
| B. INVOCATION                                  | Chairman Skinner |
| C. PLEDGE OF ALLEGIANCE                        | Chairman Skinner |
| D. ROLL CALL / QUORUM                          | Chairman Skinner |
| E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING | Chairman Skinner |
| 1. (E1) February 13, 2024                      |                  |
| F. APPROVAL OF THE AGENDA                      | Chairman Skinner |
| G. PRESENTATION                                | Chairman Skinner |

Anyone desiring to speak before the Committee on an agenda item is limited to five minutes and should stick to relevant information regarding (their) position and should avoid being repetitious. If a group wishes to speak, one person must be designated to speak for the group. All speakers must complete a speaker form. Please speak into the microphone and adjust as needed.

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| H. CONSENT AGENDA | Chairman Skinner |
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The Committee, upon a motion and second, shall vote on the items on the consent agenda collectively. A vote on the consent agenda shall constitute a vote on each and every item listed thereon. Upon a vote of a majority of the members of the Committee present and voting approving the consent agenda items, each and every item shall be presented as a consent agenda item at the next Board of Commissioners meeting.

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| I. DEBATE AGENDA | Chairman Skinner |
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The Chairman, after allowing sufficient time for debate and consideration, shall have the authority to call the question and when this is done, the question before the board shall be immediately voted upon.

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| 1. New Business                                                                                                                                           | Chairman Skinner |
| a. Deputy County Manager                                                                                                                                  | Matt Schlachter  |
| 1. (I1a1) Change Order 002 with SD Clifton for the Sheriff's Administration Building                                                                      |                  |
| b. Planning Services                                                                                                                                      |                  |
| 1. (I1b1) Easement Encroachment Agreement, 229 Corley Circle, Tax Map 062 Parcel 1327 0.28 +/- acres, and currently zoned PUD (Planned Unit Development). |                  |
| 2. (I1b2) Acceptance of Permanent Utility Easement, 4975 Gateway Boulevard, Tax Map 068 Parcel 960, and currently zoned P-1 (Professional).               |                  |
| 3. (I1b3) Acceptance of Permanent Utility Easement, Off William Few Parkway, Tax Map 062 Parcel 3140, and currently zoned PUD (Planned Unit Development). |                  |

c. Other Committees

2. Items Added at the Meeting

J. LEGAL MATTERS

County Attorney Driver

K. STAFF REPORTS

Chairman Skinner

1. Planning Services

- a. (K1a) February 2024 Planning Department Work Load measurement monthly report
- b. (K1b) January 2024 Plan Review Work Load measurement monthly report

2. Development Services

- a. (K2a) Development Services Division Monthly Report
- b. (K2b) Development Services Division Financial Report
- c. (K2c) Temporary Event Alcohol Permits

L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION

Chairman Skinner

M. EXECUTIVE SESSION

Chairman Skinner

All portions of meetings held in executive session shall be held in accordance with the provisions of O.C.G.A. Section 50-14-1 through 50-14-4 to discuss exempt personnel matters, land acquisitions, pending or threatened lawsuits, and other matters as permitted by law.

N. ADJOURNMENT

Chairman Skinner

**The next scheduled Development and Planning Services Committee meeting is Tuesday, May 14, 2024 at 8:30 a.m. in the Auditorium of Building A at the Evans Government Center**