



**Management and Internal Services Committee Meeting  
Minutes for Tuesday, February 13, 2024 at 8:30 AM  
Evans Government Center Auditorium, Evans, Georgia**

Present at the meeting included:

Connie M. Melear, Chairman  
Donald Skinner, Sr., Vice Chairman  
Douglas R. Duncan, Jr., Member  
Commissioner Alison Couch  
County Manager Scott Johnson  
Deputy County Manager Glenn Kennedy  
Deputy County Manager Matt Schlachter  
County Attorney Chris Driver  
County Clerk Patrice R. Crawley

Division Directors:  
Leanne Reece - Internal Services  
Paul Scarbary - Development Services  
Kyle Titus - Engineering Services  
Scott Sterling - Planning Services  
John Luton - Community Services  
Chief Jeremy Wallen - Fire Services  
Michael Blanchard - Technology Services  
County Staff

Members of the Media and Public

**A. CALL TO ORDER**

*Chairman Melear called the meeting to order at 8:30 a.m.*

**B. INVOCATION**

*Chairman Melear gave the invocation.*

**C. PLEDGE OF ALLEGIANCE**

*County Manager Johnson led the pledge to the American Flag.*

**D. ROLL CALL / QUORUM**

*Chairman Melear declared a quorum with three members of the committee present.*

**E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**(E1) January 09, 2024**

*Vice Chairman Skinner made a motion to approve the January 09, 2024 minutes of the Management and Internal Services Committee. Member Duncan seconded the motion. The motion carried unanimously.*

**F. APPROVAL OF THE AGENDA**

**(F1) Item I1c1 was removed during the approval of the agenda.**

*County Manager Johnson requested to have Item I1c1 removed from the agenda. Chairman Melear presented the agenda with the requested item removed.*

**G. PRESENTATION**

**H. CONSENT AGENDA**

**I. DEBATE AGENDA**

**(I1) New Business**

**(I1a) County Manager**

**(I1a1) Canceling of April 09, 2024 Management & Internal and Development & Planning Services Committees**

*Approved forwarding to the February 20, 2024 Board of Commissioners Consent Agenda canceling the April 09, 2024 Management & Internal and Development & Planning Services Committees.*

**(I1b) Deputy County Manager**

**(I1b1) Statewide Mutual Aid and Assistance Agreement**

*Approved forwarding to the February 20, 2024 Board of Commissioners Consent Agenda the Georgia Emergency Management Agency Statewide Mutual Aid and Assistance Agreement.*

**(I1b2) Independent Contractor Agreement with Asher Group for the Hyper-Reach Emergency Mass Notification System**

*Approved forwarding to the February 20, 2024 Board of Commissioners Consent Agenda an Independent Contractor Agreement with Asher Group for the Hyper-Reach Emergency Mass Notification System in the amount of \$33,000.*

**(I1c) Technology Services**

**(I1c1) ~~Approval of funding for the Sheriff's Office Upgrade to Microsoft Office 365~~ Item was removed during the approval of the agenda.**

*Item I1c1 was removed during the approval of the agenda.*

**(I1d) Other Committees**

**(I2) Items Added at the Meeting**

**J. LEGAL MATTERS**

**K. STAFF REPORTS**

**(K1) County Manager**

**(K1a) Fiscal Year 2024 Personnel Savings**

*County Manager Johnson presented the Fiscal Year 2024 personnel savings.*

**(K2) Internal Services**

**(K2a) Year to Date Budget Report**

*Internal Services Director Reece presented the year to date budget report.*

**(K2b) SPLOST Update**

*Internal Services Director Reece presented the SPLOST update report.*

**(K2c) Investment Report**

*Internal Services Director Reece presented the investment report.*

**L. COMMISSIONERS' AND PUBLIC COMMENTS AND PARTICIPATION**

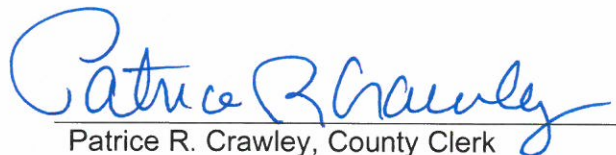
**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**

*Chairman Melear adjourned the meeting at 8:38 a.m.*



Connie M. Melear, Chairman



Patrice R. Crawley, County Clerk